

Northern Territory Institute of Sport Officiating Scholarship

Program Guidelines 2016-2017 Round 2



NTIS



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How to apply

Applications are open on 27 February 2017.

All applications must be lodged online at <https://dte.nt.gov.au/sport-and-recreation/northern-territory-institute-of-sport/officiating-scholarships>

If you would like assistance with your application, please contact the Department on 08 8922 6841 or email graham.glassford@nt.gov.au.

Key dates

Applications open online	27 February 2017
Closing date for applications.....	31 March 2017
Assessment of applications	April 2017
Agreements finalised and funds available	May 2017
Funding period	1 May to 31 December 2017

Overview

The Northern Territory Institute of Sport (NTIS) Officiating Scholarship program is a Northern Territory Government (NTG) initiative administered by the Department of Tourism and Culture (the Department).

It is open to persons already holding current National Officiating Accreditation Scheme (NOAS), or equivalent, qualifications. Individuals or organisations can apply for a grant, ranging from a minimum of \$100 to a maximum of \$8000, to support the primary objectives of this program, which are:

- Increase the number of Territorians officiating at the highest levels in sport
- Improve the knowledge, skills and experience of accredited sport officials participating in the Northern Territory (NT).

Total funding is limited and subject to annual variation by the NTG. As such, all applications will be assessed on relative merit against selection criteria. It is not possible to approve all requests for assistance, therefore grant funding should not be deemed automatic or anticipated, regardless of history or previous funding.

Who can apply?

Individuals

A resident of the NT with minimum NOAS or equivalent qualifications in their chosen sport (evidence must be provided) who also has:

- The desire to develop their own abilities to officiate at a higher level to benefit their sport;
- Is actively officiating in the NT.

Organisations

Organisations that meet the Department's definition of a NT Peak Sporting Body and which:

- Is currently registered as an incorporated body with the NT Department of Business, Trade and Innovation (DBTI) or hold another comparable legal status;
- Operates as a not-for-profit organisation;
- Be compliant with the Licencing NT or other relevant authority;
- Have current public liability insurance (minimum \$10M).

Who cannot apply?

- Clubs, associations, organisations that do not meet the Department's definition of a NT Peak Sporting Body;
- Parents and citizens/parents and friends associations;
- State and federal government departments;
- For-profit groups/commercial organisations;
- Tertiary education institutions, school councils, student groups;
- Organisations that are not based in the NT;
- Organisations with outstanding government grant acquittals.



What can be funded?

Funding is provided in three categories. They are listed below with examples of the types of projects supported in each.

It is important that your application clearly details the objectives and outcomes of the project and that funding requested is directly aligned with these objectives.

Previous applicants, while welcome to apply, cannot submit an application for a similar funding category (as per below) within a 12 month period.

Funded categories:

Costs associated with delivering:

- An intermediate or higher officiating, mentor/assessor/presenter course including the travel of an intra-Territory or interstate presenter.

Costs associated with attending:

- An intermediate or higher officiating, mentor/assessor training course intra-Territory, interstate or overseas;
- Workshops/seminars.

Costs associated with officiating:

- At a NT, State level competition outside of the NT, National or International competition not partly/ fully funded by the NT Peak Sporting Body or National Sporting Organisation (school competitions are eligible);
- At a national tour event, test, or cup competition as part of accreditation;
- Or umpire coach mentoring at an interstate Championship;
- At a selection event for the 2018 Commonwealth Games.

Costs can include airfare, accommodation and presenter fees only.

Funding will not be considered for:

- Activities or projects that have been approved under other Department Grant Programs;
- Applications that are not supported by a breakdown of costs;
- Applications from organisations in the officiating stream proposing to run beginner or introductory officiating courses in the NT;
- Costs for a regional member to attend an introductory officiating course;
- Overheads involved with running an officiating course including room hire, facility usage, and cost of support materials such as printing and binding of manuals;
- Hire car, meals, hospitality and gifts associated with attending an event;
- Equipment or clothing (including uniform items);
- Costs associated with being an announcer, or ball person at an event;
- Fees to maintain a NOAS or International accreditation;
- Participation in competitions that are not part of the recognised pathway for the sport (e.g. Masters Games). The scholarship is to support the official to reach the highest levels in their development.

*** The scholarship is to support the official to**

Application checklist

The following is a checklist of documents and actions that are required for your application.

- A concise description outlining the purpose of the funding request.
- A breakdown of costs (e.g. airfares, accommodation, presenter fees, etc).
- *Attach requisites for officiating especially for upgrading to the next level.
- *Attach any mentor/assessor/presenter requirements required to deliver officiating courses, including maintaining and upgrading these qualifications if applying for these courses.
- *Attach updating points and activities if applying for a seminar/workshop/competition to meet current accreditation level.
- **Attach your NOAS pathway.

***These should be available from your National Sporting Organisation.**

****NT Peak Sporting Body to provide only.**

Individuals

Individual applicants need also to provide the following;

- A letter of support from your club, NT Peak Sporting Body or National Sporting Organisation. The letter must confirm that the individual is involved in a paid or volunteer capacity as an official at a local, state or national level in the sport industry and that the organisation supports the application together with the NOAS pathway.

Assessment

Funding is competitive and it may not be possible to fund all requests. Applications that include specific details of the projects outcomes and activities will be considered a higher priority.

The maximum funding allocated to one sport will include both individual and NT Peak Sporting Body applications received from that sport.

The application's activities requested for funding will be cross-checked with other department grant funding applications.



Notification and feedback

Applicants will be notified of the result of their application and any official within their sport by email. Successful applicants and funding details may be published on the Department's website www.dtc.nt.gov.au

Organisations or individuals with a successful application will receive a grant agreement which will outline the level of funding approved and the approved initiative.

The organisation or individual must agree to comply with the conditions outlined in the agreement, sign the agreement, and return it to the department so the funds can be paid.

Individual feedback is available on request.

Payment of funding

Payments will be processed on receipt of:

- A signed agreement.
- If the individual/organisation does not have an ABN, a 'Statement by Supplier' form.
- A completed 'new vendor' form if applicable.

Funding will be paid via electronic funds transfer (EFT) to the individual or organisation's nominated bank account.

Goods and Services Tax (GST)

If the organisation is GST registered, the actual total is subject to GST and the following will apply:

- The total will be 'grossed up' by 10 per cent;
- It is the organisation's responsibility to ensure that the GST component is remitted to the Australian Taxation Office;
- A 'Recipient Created Tax Invoice' will be generated showing the 'grossed up' amount and forwarded to the organisation once the funds have been released.

If the organisation is not registered for GST, the organisation is not required to pay GST and will not receive a 'grossing up' provision.

The organisation must advise the Department of any changes to its ABN or GST registration status.

General information

- These guidelines supersede all terms and conditions in previous guidelines administered by the department and form part of any agreement for funding provided under this program.
- **Funds may not be used for any other purpose without a request for variation and prior written approval from the Department.**
- Funds are not granted retrospectively i.e. to projects that have occurred or commenced prior to the application or notification of success.
- Recipients will be required to comply with all conditions of a NTG agreement which includes participation in audits of funding use.
- The NTG reserves the right to withdraw approval for funding at any time if there is a change in circumstances in the nature or financial viability of the project, individual or organisation.
- If a funding recipient does not meet all requirements in the agreement, monies paid may be recovered as a debt due.
- Unexpended funds of the approved amount will be required to be refunded.
- Recipients will be required to acknowledge the government assistance (information on how to do this will be detailed in the agreement).
- It is a condition of application that details of successful and unsuccessful applications, including the name of the organisation, amount, purpose, and any special approval conditions may be published or used by the NTG in any form and at any time.

Definitions

Introductory officiating course

The National Sporting Organisation's introductory level qualification in your sport's NOAS officiating pathway (or equivalent). It may be known as Community, Beginner, or Level 1 accreditation.

NOAS

The National Officiating Accreditation Scheme (NOAS) is the training program for your sports' officials recognised by the Australian Sports Commission.

Official

A technical official is any person who controls the running of a competition by applying the rules and laws of the sport. "Official" is the generic word, other titles include; referee, scorer, linesperson, umpire, judge, technical official, chair umpire, timekeeper, tournament director or marshal. Sport officials also include managers, supervisors or coaches of officials. Each type of official should have an Australian Sports Commission recognised NOAS training program. Not included are persons in roles related to sport/team/event administration/management, announcers or coaches of athletes.

Official course

An official course is the National Sporting Organisation's competency based training program required to be completed by an official in order to be nationally recognised within the sport. There are flexible methods of delivery of the curriculum (e.g. in a face to face classroom setting, through mentor sessions, face to face practical learning, e-learning, or a mixture of methods).

Contact us

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