

# Annual Report

## 2015 - 16



## PURPOSE OF THE ANNUAL REPORT

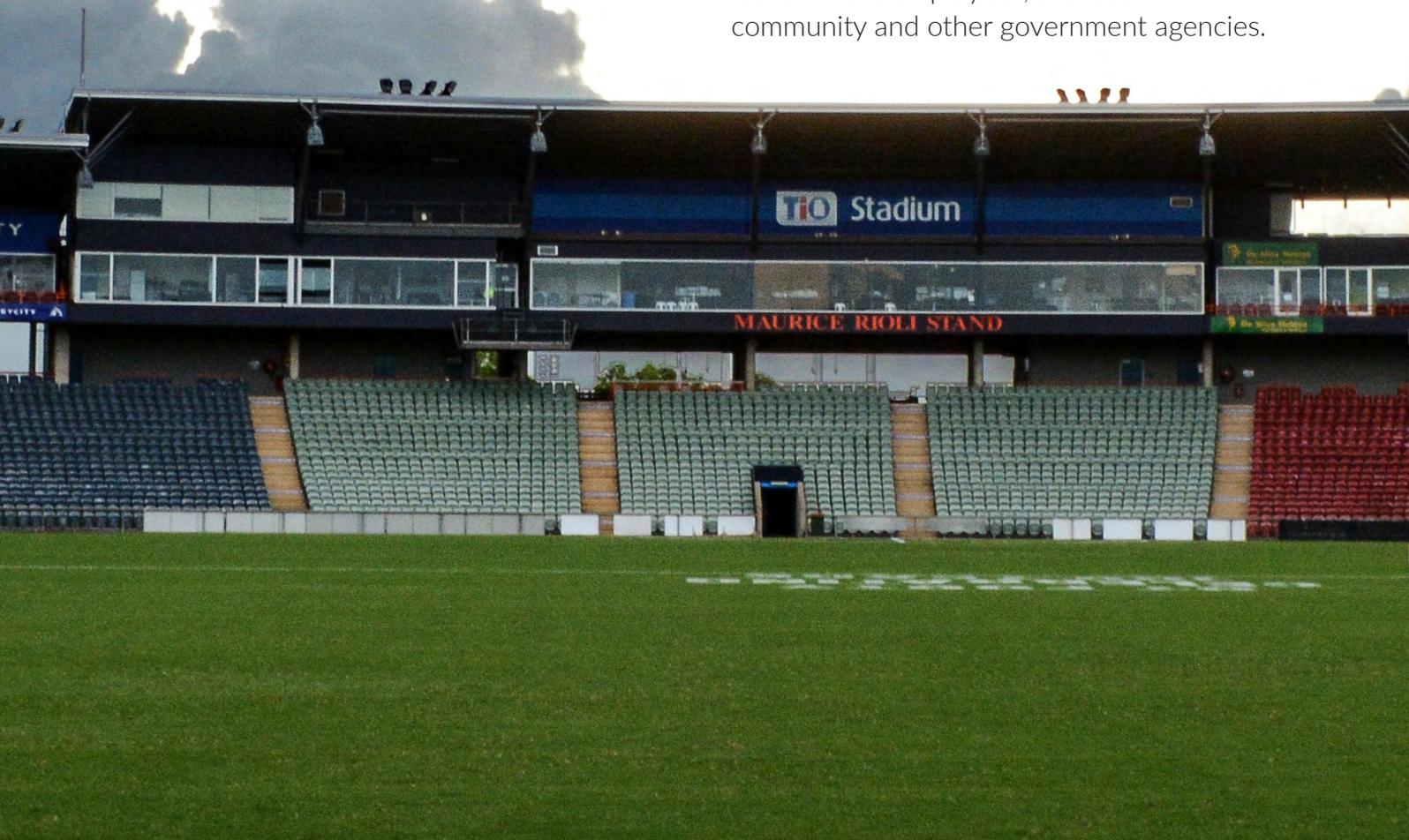
This Annual Report provides a record of the Department of Sport and Recreation's achievements for the 2015-16 financial year. Pursuant to Section 28 of the *Public Sector Employment and Management Act*, the report informs Parliament, Territorians and other stakeholders of the Department's:

- primary functions and responsibilities;
- significant activities, highlighting achievements against budget outputs; and
- record of fiscal management and performance.

## TARGET AUDIENCE

The Annual Report's primary audience is the Minister and Members of the Northern Territory Parliament. It is tabled in the Northern Territory's Legislative Assembly, primarily as an accounting and reporting mechanism, for the Department's Minister to the Parliament and is a finalisation of the Department's activities, achievements, income and financial expenditure against the Northern Territory Government's 2015-16 Budget.

As well as describing the activities and outcomes of the Department's Strategic Plan, it formally acknowledges the achievements of individual employees, teams and work units and describes the activities and outcomes of the Department's Strategic Plan. Secondary audiences of the Annual Report are Northern Territory Government employees, the local community and other government agencies.



## TRANSMITTAL LETTER

The Hon. Lauren Moss, MLA  
Minister for Tourism and Culture  
Parliament House  
State Square  
Darwin NT 0800

Dear Minister

I am pleased to present you with the Department of Sport and Recreation's Annual Report for 2015-16. The report details the activities and operations of the Department for the year ended 30 June 2016 in accordance with Section 28 of the *Public Sector Employment and Management Act*.

As a result of departmental restructures announced in September 2016, following the August 2016 Northern Territory general election, the Department of Sport and Recreation is now a division of a new government department, the Department of Tourism and Culture.

Pursuant to Section 13 of the *Financial Management Act* and Section 131 of the *Information Act*, I advise that to the best of my knowledge and belief, the Department's system of internal control and audit provide reasonable assurance that:

- a) Proper records of all transactions affecting the Department are kept and that employees under my control observe the provisions of the *Financial Management Act*, its Regulations and applicable Treasurer's Directions.
- b) Procedures within the Department afford proper internal control, and a current description of such procedures is recorded in the accounting and property manual, which has been prepared in accordance with the requirements of the *Financial Management Act*.
- c) No indication of fraud, malpractice, major breach of legislation or delegation, major error in omission from the accounts and records exists.
- d) In accordance with Section 15 of the *Financial Management Act*, the results of internal audits have been reported to me and are in accordance with the Treasurer's Directions.
- e) The financial statements included in the Annual Report have been prepared from proper accounts and records and are in accordance with Treasurer's Directions.
- f) All employment instructions issued by the Commissioner for Public Employment have been satisfied.
- g) The Department has implemented processes to achieve compliance with the archives and record management provisions as prescribed as Part 9 of the *Information Act*.

In making this declaration I have had regard to, and relied upon, representations of the Chief Executive Officer of the Department of Sport and Recreation as at 30 June 2016, and the Chief Executive Officer of the Department of Corporate and Information Services.

Yours sincerely



**Alastair Shields**  
Chief Executive Officer  
Department of Tourism and Culture  
28 September 2016

## CHIEF EXECUTIVE OFFICER OVERVIEW

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The 2014/15 Annual Report mentioned the extensive preparations underway to host the Davis Cup Quarter Final between Australia and Kazakhstan and I am pleased that this event was an outstanding success.

Held in July 2015, it is notable that the quarter final was staged on what, just five months prior, was simply an open grassed area outside Marrara Indoor Stadium. The venue was totally transformed and the atmosphere and joy brought to those who were there on the Sunday afternoon was the culmination of hard work and effort across the Department. Delivered in partnership with Tennis Australia, this event typifies the dedicated, solution focussed staff of the Department who delivered an exceptional event.

Other significant events in 2015-16 included a down to the wire Sheffield Shield fixture in Alice Springs, which directly impacted the qualifying teams and venue for the final; a Mitchell Street Mile featuring some of Australia's most outstanding middle distance runners; impressive AFL and NRL fixtures; and the first ever Northern Territory Sports Awards in Alice Springs, which is a fantastic initiative. An agreement with Hockey Australia brought the women's teams from Japan, India and New Zealand to Darwin to join the Hockeyroos in a four nation pre-Olympic event, the first of three annual tournaments of international hockey.

There were impressive upgrades to a number of sporting facilities across the Northern Territory, including the Lake Leanyer Recreation Park, TIO Stadium and Hidden Valley. The program to improve lights in remote communities saw Wadeye oval fully lit, which will be of great benefit to the local football league. Construction commenced on a new netball centre and lawn bowling facility in Alice Springs and improvements were made to golfing amenities in Darwin and Katherine.

Community participation remains the backbone of the sport and active recreation sector in the Northern Territory. Detailed consultation was undertaken to determine future directions through a strategic master plan. In an immediate response to the findings of the plan, funding was released late in the year for activities to support the large volunteer base in the sector and the increasing profile of women's participation. The latter is becoming especially apparent in sports such as cricket and AFL, where national women's leagues have been established.

The Northern Territory Institute of Sport has invested heavily in coach education and this represents a strategic investment in improving the quality of coaching, especially at the junior levels, where a high standard of coaching is critical for athlete progression.

The issue of integrity in sport featured throughout 2015-16 and the Department continues to be briefed on this issue from a national perspective, and will work with sporting bodies, as necessary, on the issues that are raised.

With limited resources, sport and active recreation organisations deliver a myriad of programs, competitions and activities across the Northern Territory. The Department will continue to do its best to support these organisations, so that Territorians have plenty of opportunities to participate and reap the emotional, physical and social benefits that sport and recreation brings.



**Phillip Leslie**

Chief Executive Officer

Department of Sport and Recreation  
as at 30 June 2016

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# Section 1

## 1.1 INTRODUCTION

The Department of Sport and Recreation, hereafter referred to as 'the Department', is the leading agency for the Northern Territory Government on policy and initiatives for sport and active recreation.

### OUR VISION

For all Territorians to have lifelong involvement in sport and active recreation.

### OUR PURPOSE

To invest in and develop the local sport and active recreation sectors supported by the promotion of Northern Territory interests at the national level of policy and decision-making.

### OUR VALUES AND APPROACH

The Department subscribes to the Northern Territory Public Sector values of:

- Commitment to service
- Ethical practice
- Respect
- Accountability
- Impartiality
- Diversity

### THE DEPARTMENT IS COMMITTED TO:

- Achieving its strategic objectives.
- Expecting performance and results from its funded organisations.
- Providing prompt and efficient service.
- Demonstrating innovation, drive, commitment and energy.
- Engaging with sport and active recreation organisations and stakeholders.
- Providing informed and considered advice to sport and active recreation organisations and stakeholders.





Australia's Davis Cup team: Lleyton Hewitt, Nick Kyrgios, Sam Groth, Thanasi Kokkinakis and captain Wally Masur.

## 1.2 BUDGET HIGHLIGHTS

The Department's services and outputs are framed in the budget paper. The budget highlights for 2015-16 include:

- \$16.3 million over 2014-15 and 2015-16 for one-off capital grants for sports infrastructure, including a regional tennis centre, lawn bowls, cycling and riding for the disabled;
- \$16.4 million to support sport in the Territory, including grants towards the Sports Voucher Scheme, Active Remote Communities, Active Recreation Communities, Grass Roots Development Program, Facility and Capital Equipment Program and peak body funding;
- \$1 million to continue the agreement with Parramatta Eels to hold a National Rugby League (NRL) premiership game in Darwin and pre-season game in Alice Springs;
- \$1 million to continue the agreement with the Melbourne Football Club to hold Australian Football League (AFL) games in the Territory;
- \$1 million for repairs and maintenance to TIO Stadium;
- \$0.6 million to host a quarterfinal of the premier international tennis event, Davis Cup;
- \$0.2 million funding to Northern Territory Football Club to assist Territory Thunder to participate in the North East Australian Football League; and
- \$0.12 million to bring a Four Nations Women's Hockey Test Series to Darwin.

## 1.3 STRATEGIC OBJECTIVES

### The Department's 2015-16 strategic objectives were to:

- represent and effectively manage Northern Territory interests in national policy and service provision through strong relationships with state and national agencies;
- assist sport and active recreation bodies address governance, financial, integrity and sustainability issues;
- effectively manage and review grant programs;
- enhance the capacity of regional and remote communities to deliver regular organised sporting competitions;
- improve the availability of sporting opportunities for Northern Territory children through the delivery of initiatives such as the Sport Voucher Scheme and Learn to Swim Voucher Program;
- partner with other agencies and stakeholders to develop the active/outdoor recreation sector;
- facilitate the progression of competent and talented athletes from junior to elite levels of participation;
- support high quality coaching and officiating practices;
- deliver high profile international and national sporting events;
- maximise tourism, economic and community benefits from hosting international and national level sporting events;
- develop and maintain facilities to a suitable standard for national competitions;
- ensure the ongoing management and operation of waterparks and other managed facilities;
- provide strategic advice and direction for developing key sporting facilities, including options for new facilities;
- develop comprehensive master plans to guide the future development of sport and recreation in the Northern Territory; and
- effectively manage the corporate responsibilities of the Department.



## 1.4 ORGANISATIONAL CHART AS AT 30 JUNE 2016



- **Chief Executive Officer (CEO)**  
Department of Sport and Recreation  
Phillip Leslie
- **Director**  
Northern Territory Institute of Sport  
Dr. Ian Ford
- **Director**  
Sport and Recreation Development  
Zelma Collins

- **Acting Director**  
Facilities and Safety  
Caleb Johnston
- **Acting Director**  
Events  
Andrea Allen



2016 World Rogaining Championships held in East MacDonnell Ranges, near Alice Springs.



The construction of a new four court netball stadium in Alice Springs.

## 1.5 KEY ACHIEVEMENTS

### In 2015-16 the Department:

- supported the development of more than 460 athletes, including 16 scholarship holders from the Northern Territory Institute of Sport (NTIS), to take part in sport-specific academy programs;
- enabled more than 300 coaches, including 32 NTIS coach scholarship holders, teachers and parents to participate in a wide variety of sports across Darwin, Katherine, Alice Springs, Tennant Creek and Nhulunbuy;
- provided 17 official development scholarships to athletes across 13 different sports from Darwin, Katherine, Tennant Creek, Alice Springs, Nhulunbuy and Maningrida;
- implemented a Northern Territory Coaching and Officiating Unit at the NTIS;
- delivered the inaugural NTIS Talent Identification Day in Darwin which saw 33 athletes, from a range of sports, tested for their sport competencies;
- the Australian Institute of Sport (AIS) evaluated and endorsed the NTIS Coach Development Program;
- implemented the “Move More Learn More” program across a select number of primary schools in Darwin and Alice Springs;
- implemented a Northern Territory Coaching and Officiating Unit at the NTIS;
- created STARCLUB NT, an online tool that provides Northern Territory sports clubs with tools and resources to help foster continuous improvement and identify opportunities for ongoing development and appropriate governance;





**Implemented the  
“Move More Learn  
More” program to  
schools**



**Installed public  
WiFi at Hidden  
Valley & Marrara  
Indoor Stadium**



**Delivered the  
NT Sports  
Awards in  
Alice Springs**



**Constructed a  
fully enclosed  
function centre  
at Hidden Valley**



**32  
NTIS coaching  
scholarships  
provided**

- reviewed and implemented the Remote Sport Voucher Scheme to ensure communities determine the sport activities for local children;
- commenced the construction of a new four court indoor netball stadium in Alice Springs;
- developed the Hidden Valley Master Plan;
- constructed a new fully enclosed function centre at Hidden Valley, capable of hosting events and corporate clients;
- delivered four new public toilet blocks and a major upgrade to the sewerage system at Hidden Valley to cater for the growing popularity of motorsports;
- installed free public WiFi at Hidden Valley and Marrara Indoor Stadium;
- fitted new oval lights at Wadeye and Lajamanu communities;
- delivered 12 national and international sporting events including AFL and NRL premiership matches, the Davis Cup, the International Hockey Open, Sheffield Shield, Mitchell Street Mile and A-League Football (soccer) matches; and
- delivered the NT Sports Awards in Alice Springs, recognising talent from all corners of the Northern Territory community.



## 1.6 OUTPUTS

Under the Northern Territory's financial management framework, and as stated in the annual budget papers, each government Department is funded using output groups.

Following is a description, the key deliverables, key achievements and future priorities for each of the Department's three output groups.

### OUTPUT GROUP: SPORT AND RECREATION DEVELOPMENT

To invest in and develop the sport and recreation sectors in the Territory.

#### NORTHERN TERRITORY INSTITUTE OF SPORT (NTIS)

Lead the delivery of talented athlete, coach and official development programs across the Territory.

KEY DELIVERABLES	2014-15 ACTUAL	2015-16 ESTIMATE	2015-16 ACTUAL	2016-17 BUDGET
Number of NTIS athlete, coach and official development services	9	10 <sup>1</sup>	10	10

1. Additional service – official development.



#### Key achievements

- Supported more than 460 athletes, including 16 NTIS Scholarship holders, to take part in sport-specific academy programs across the Northern Territory.
- Enabled more than 300 coaches, including 32 NTIS Coach Scholarship holders, teachers and parents to participate in a wide variety of sports across Darwin, Katherine, Alice Springs, Tennant Creek and Nhulunbuy.
- Delivered the inaugural NTIS Talent Identification Day in Darwin which saw 33 athletes, from a range of sports, tested for their sport competencies.
- The AIS evaluated and endorsed the NTIS Coach Development Program.
- Provided 17 official development scholarships to athletes across 13 different sports from Darwin, Katherine, Tennant Creek, Alice Springs, Nhulunbuy and Maningrida.
- Implemented the "Move More Learn More" program across a select number of primary schools in Darwin and Alice Springs.
- Implemented a Northern Territory Coaching and Officiating Unit at the NTIS.

- Notable achievements of NTIS athlete scholarship holders in 2015-16 include:
  - Abby Cubillo - Member of the Under 17 Australian basketball team that won gold in the World Championships.
  - Rhys Dowling - Improved his world squash ranking to 140.
  - Jeremy Hayward - Member of the Australian men's hockey team that won gold in the 2015 World League and 2016 Champions Trophy.
  - Leon Hayward - Member of the Australian men's hockey development squad.
  - Tom O'Neill Thorne - Member of the Australian men's wheelchair basketball squad.
  - Brooke Peris - Member of the Australian women's hockey team for the 2016 Olympic Games.

### Future priorities



- Develop and distribute promotional and educational material to the Northern Territory sporting community that relates to athlete, coach and official development.
- Design and implement a monitoring and evaluation framework for the ongoing assessment of outcomes from the NTIS Coach Development Program.
- Complete the "Move More Learn More" program.
- Continued development of the Northern Territory Coaching and Officiating Unit, with associated scholarship programs.



Brooke Peris training for the 2016 Rio Olympics.

## SPORT AND RECREATION

To support participation in sport and recreation at all levels across the Northern Territory, with investment through grants and provision of advice, education and training programs; facilitate well governed and financially sound peak bodies; and represent and manage the Territory's interests in national policy and service provision through strong relationships with the relevant state and national agencies.

KEY DELIVERABLES	2014-15 ACTUAL	2015-16 ESTIMATE	2015-16 ACTUAL	2016-17 BUDGET
Territory peak bodies supported	59	59	59	59
Regional community sport and active recreation programs delivered	20	25	25	20
Clubs directly assisted with grassroots support	38	53	53	40
Number of national policy committees with Territory representation	7	13	13	13
Number of eligible organisations registered for sport vouchers	300	354	354	350



International teams battling it out at the Hottest 7's World Rugby Competition at Rugby Park Darwin.



## Key achievements

- The Department, in its continuous improvement program, amended procedures to ensure compliance to all grant agreements, which resulted in the development of a range of resources and support for sports and active recreation organisations.
- Implemented STARCLUB NT, an online tool that provides Northern Territory clubs with tools and resources to help foster continuous improvement and identify opportunities for ongoing club development and appropriate governance.
- Reviewed and implemented the Remote Sport Voucher Scheme to ensure that communities determine the sport activities/ programs for local children.
- Reviewed and implemented new guidelines for the Grass Roots Development Program, Quick Response, Facility and Capital Equipment Programs and Peak Sporting Bodies.
- Provided women, girls and volunteers with targeted grants to recognise their achievements and commitment to sport and recreation organisations.
- Commenced the development of a Data Management Strategy to improve the evidence base for decision-making



## Future priorities

- Develop and implement an Active Recreation Strategy.
- Continue to promote STARCLUB NT and have 120 clubs register by June 2017.
- Continue to work with sport and active recreation organisations to develop and pursue a philosophy of good governance and financial sustainability.
- In conjunction with the Parks and Wildlife Commission of the Northern Territory, foster partnerships with active recreation providers to deliver initiatives that encourage a greater number of Territorians to get moving in nature.
- Work in conjunction with regional councils to build capacity of staff and community members to achieve regular sporting competitions.
- Continue to improve internal policies and procedures.
- Improve links between peak sports bodies and local government.



**354**  
**Organisations  
registered for  
Sport Vouchers**



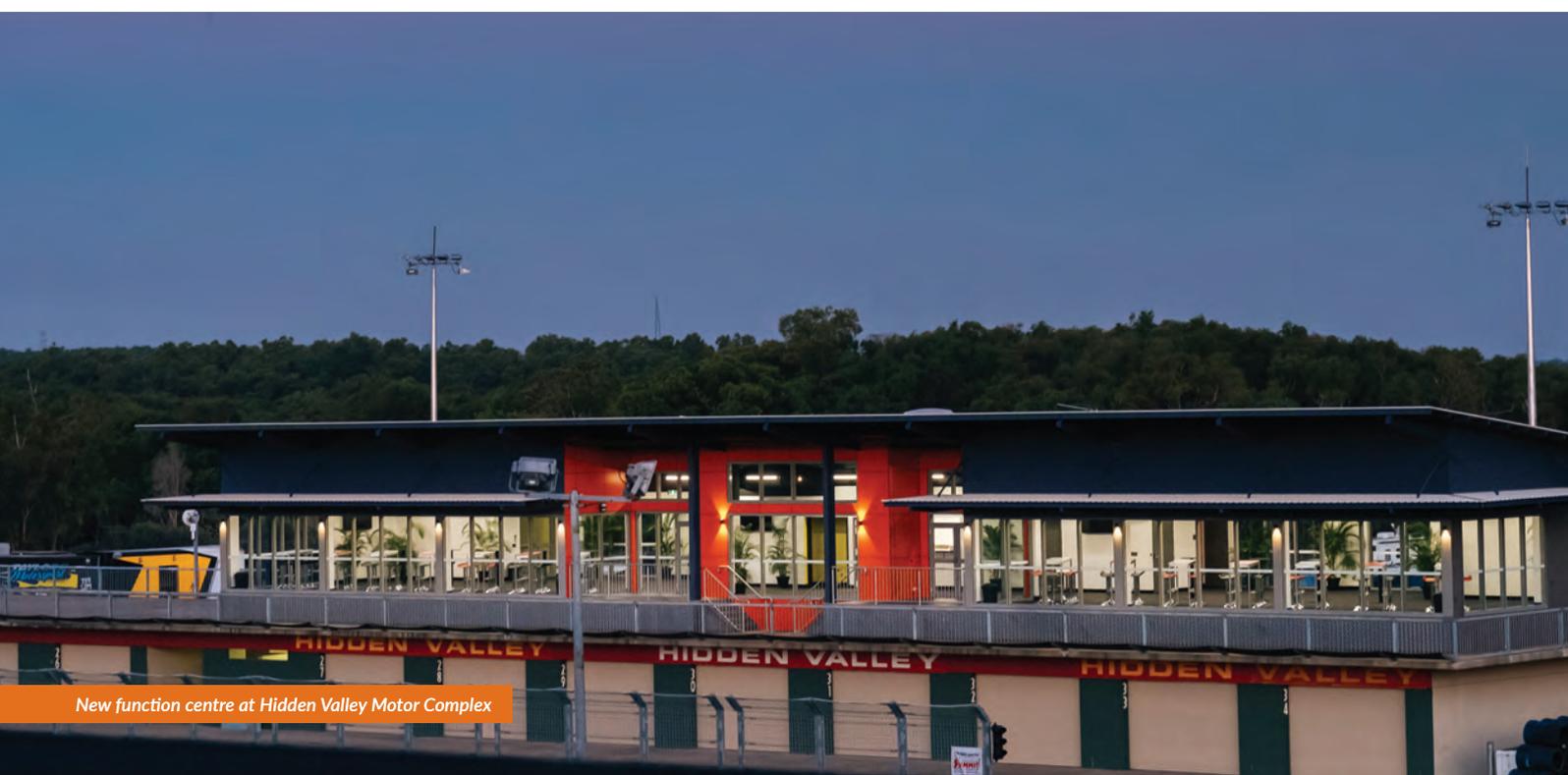
**Implemented  
STARCLUB NT, the  
aim is to have 120  
clubs registered  
by June 2017**

## VENUES AND EVENTS

To manage and lease Territory-owned sporting facilities including the Marrara Indoor Stadium, Hidden Valley Motor Sports Complex and TIO Stadium. Negotiate the scheduling and contract the delivery of national and international sporting matches in the Territory.

KEY DELIVERABLES	2014-15 ACTUAL	2015-16 ESTIMATE	2015-16 ACTUAL	2016-17 BUDGET
Venues leased to sporting bodies	12	15	12 <sup>1</sup>	15
Venues directly managed	2	2	2	2
National-level sporting events delivered	11	12	12	10
<b>MARRARA INDOOR STADIUM</b>				
Number of events /exhibitions	21	20	20	20
Number of regular scheduled competitions	9	10	10	10
<b>HIDDEN VALLEY MOTOR SPORTS COMPLEX</b>				
Number of events	10	11	11	11
Number of regular scheduled competitions	15	16	16	16

1. This outcome is reliant on sporting body needs and is a reflection of the current market.



New function centre at Hidden Valley Motor Complex



## Key achievements

- Constructed a new fully enclosed function centre at Hidden Valley capable of hosting events and corporate clients.
- Delivered four new public toilet blocks and major upgrade to the sewerage system at Hidden Valley Motor Sports Complex to cater for the growing popularity of motorsports.
- Installation of free public WiFi at Hidden Valley and the Marrara Indoor Stadium.
- Delivered oval lights at Wadeye and Lajamanu.
- Repainted TIO Stadium.
- Developed the Hidden Valley Master Plan.
- Grounds maintenance services to fields and ovals including the premier facilities of TIO Stadium and Larrakia Park to achieve standards to host top events, matches and fixtures.
- New state of the art video screen for Larrakia Park.
- Upgraded changes rooms at Marrara Indoor Stadium to current standards.
- Commenced construction of a new four-court indoor netball stadium in Alice Springs.
- Commenced upgrades to speedway facilities in Katherine, Tennant Creek and Alice Springs.



## Future priorities

- Continue to upgrade community ovals in regional Northern Territory.
- Install a new video replay screen and scoreboard for Marrara Indoor Stadium.
- Upgrade lighting to an energy efficient LED system at Marrara Indoor Stadium.
- Upgrade oval lighting at TIO Stadium to current televised standards.



**Delivered oval lights at Wadeye & Lajamanu**



**Repainted TIO Stadium**



**Commenced construction of new netball stadium in Alice Springs**

## EVENTS



### Key achievements

The Department delivered the following events in 2015-16:

DATE	EVENT	LOCATION
4 July 2015	<b>AFL Premiership Match</b> Melbourne Demons v West Coast Eagles	TIO Stadium, Darwin
17 - 19 July 2015	<b>Davis Cup Tennis Quarter Final Tie*</b> Australia v Kazakhstan	Lawns of Marrara Indoor Stadium, Darwin
7 - 9 Aug 2015	<b>NRL Premiership Match</b> Parramatta Eels v Penrith Panthers	TIO Stadium, Darwin
19 Aug 2015	<b>A-League Pre-Season Football Match</b> Adelaide United v Alice Springs All Stars	Anzac Oval, Alice Springs
22 Aug 2015	<b>A-League Pre-Season Football Match</b> Adelaide United v Melbourne City (Curtain Raiser)  Adelaide United v Norzone All Stars	Larrakia Park, Darwin
20 Sept 2015	<b>Mitchell Street Mile</b>	Mitchell Street, Darwin
13 Feb 2016	<b>NRL Pre-season Match</b> Parramatta Eels v Gold Coast Titans	Anzac Oval, Alice Springs
15 - 18 March 2016	<b>Sheffield Shield Cricket</b> Round 10 Victorian Bushrangers v NSW Blues	TIO Traeger Park, Alice Springs
2 April 2016	<b>Northern Territory Sports Awards</b>	Alice Springs Convention Centre
30 May - 5 June 2016	<b>International Hockey Open</b> Four nations Japan, New Zealand, India, Australia	Marrara Hockey Complex, Darwin
28 May 2016	<b>AFL Premiership Match</b> Melbourne v Port Adelaide	TIO Traeger Park, Alice Springs
11 June 2016	<b>NRL Premiership Match</b> Parramatta Eels v Gold Coast Titans	TIO Stadium, Darwin

\*New event in 2015-16.

The Department also provided funding to support the delivery of the following sporting events:

- International Pro Tour Tennis in Alice Springs (26 September - 3 October 2015).
- Hottest 7s International Rugby Union in Darwin (23 - 24 January 2016).
- Imparja Cup in Alice Springs (8 - 15 February 2016).

### Future priorities

Deliver the following events:

- 30th Anniversary Alice Springs Masters Games.
- AFL premiership matches.
- NRL Parramatta Eels premiership and preseason matches.
- Mitchell Street Mile.
- 2017 International Hockey Open.
- Northern Territory Sports Awards.

## CORPORATE AND GOVERNANCE

Improved organisational performance through strategic and governance leadership and the provision of corporate service functions.

### Corporate and Governance

Provide executive and governance services to directly support the Department's functions.

### Shared Services Received

The Department received corporate services from the Department of Land Resource Management under a service level agreement. These services included financial services, human resource management, information and communication technology, governance and risk services, and communications and media.



NT Sports Awards recipient Abby Cubillo (right) - 2016 Junior Sports Person of the year.



Australian Pro Tour held in Alice Springs - September 2015.



Setting up the Davis Cup grandstand on the lawns of Marrara Indoor Stadium.

# Section 2

## 2.1 CORPORATE GOVERNANCE

Governance is how the Department and its people are held to account through defined responsibilities, policies, systems and processes. It is the system which the Department is controlled and operates to achieve its performance objectives and accountability.

The Department's governance framework is based on the Australian Securities Exchange principles of corporate governance that have been reworked for a public sector environment.

Within this framework, the Department is governed by nine principles. Each principle has operational elements used to assess the Department's governance maturity level and identify opportunities for improvement.



## GOVERNANCE PRINCIPLES

### 1. Government and public sector relationship

The Department's relationship with the government is clear.

### 2. Management and oversight

The Department's management and oversight is accountable and has clearly defined responsibilities.

### 3. Organisational structure

The Department's structure serves its operations.

### 4. Operations

The Department plans its operations to achieve its goals.

### 5. Ethics and integrity

Ethics and integrity are embedded in the Department's values and operations.

### 6. People

The Department's leadership in people management contributes to individual and organisational achievements.

### 7. Finance

The Department safeguards financial integrity and accountability.

### 8. Communication

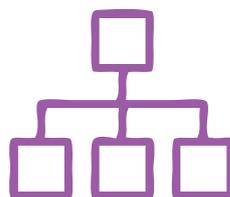
The Department communicates with all parties in a way that is accessible, open and responsive.

### 9. Risk management

The Department identifies and manages its risks.



Ethics & integrity are embedded into our values and operations



Our organisational structure serves our operations



Our people contribute greatly to individual and organisational achievements



We plan our operations to achieve our goals



Safeguarding our financial integrity & accountability

## 2.2 INSURABLE RISK

The Department does not take out commercial insurance against the risk of damage to its physical assets or the risk of economic or physical injury to a person. The Department has a risk management framework to assist in identifying, managing and minimising risks. In accordance with Treasurer's Direction M2.1, Insurance Arrangement, the Department self-insures its risks and meets costs as they emerge.

The categories covered by the Department's self-insurance arrangements, mitigation strategies and processes employed to reduce the risk for each category, and the total number, value and average cost of self-insurance claims are as follows:

INSURABLE RISK CATEGORY	MITIGATION STRATEGIES	TOTAL NUMBER/TOTAL VALUE OF CLAIMS 2015-16
Public liability	<ul style="list-style-type: none"> <li>Formal risk assessments completed.</li> <li>Repairs and maintenance program to reduce risks associated with physical activities.</li> <li>Ongoing review of practices and procedures to ensure public safety.</li> <li>Appropriate signage.</li> <li>Education campaigns for staff and public.</li> </ul>	<ul style="list-style-type: none"> <li>No claims.</li> </ul>
Workers' compensation	<ul style="list-style-type: none"> <li>Formal risk assessments completed.</li> <li>Work health and safety framework developed and implemented.</li> <li>Workplace safety policies and standard operating procedures.</li> <li>Work site assessments.</li> <li>Job-specific training and support.</li> <li>Employee Assistance Program.</li> <li>Early intervention profile.</li> <li>Critical incident debriefings.</li> <li>Work-life balance supported.</li> </ul>	<ul style="list-style-type: none"> <li>One open worker's compensation claim was carried forward from the previous year.</li> <li>There was one new case raised during 2015-16.</li> <li>One case was closed during 2015-16.</li> <li>In 2015-16, \$4521 was paid in compensation.</li> </ul>
Assets and inventories - all	<ul style="list-style-type: none"> <li>Formal risk assessment completed.</li> <li>Ongoing review of policies and practices to guide standard operating procedures to protect assets.</li> </ul>	<ul style="list-style-type: none"> <li>No claims.</li> </ul>
Buildings	<ul style="list-style-type: none"> <li>Building audits: security, maintenance and compliance.</li> <li>Appropriate security and testing of fire systems, alarms, patrols and staff.</li> <li>Repairs and maintenance and minor new works program.</li> </ul>	<ul style="list-style-type: none"> <li>No claims.</li> </ul>
Vehicles (motor vehicles)	<ul style="list-style-type: none"> <li>Regular service and maintenance checks.</li> <li>Safety equipment and accessories (particularly for off-road vehicles).</li> </ul>	<ul style="list-style-type: none"> <li>The Department made payments of \$3788.68 for vehicle maintenance and repairs.</li> </ul>

## 2.3 MANAGEMENT ENVIRONMENT

The Department's leadership team is responsible for planning and decision making regarding corporate governance matters. The CEO provides strategic leadership and systems development for the department.

The leadership team comprises representatives from all output groups. At June 30 2016, its members were:

- **Phillip Leslie**, CEO (Chair)
- **Zelma Collins**, Director, Sport and Recreation Development
- **Ian Ford**, Director, NTIS
- **Joanna Frankenfeld**, Chief Financial Officer
- **Caleb Johnston**, Acting Director, Facilities and Safety
- **Trish Grimshaw**, Director, Corporate Communications and Media
- **Julie Cargill**, Director, Human Resources
- **Susan Kirkman**, Executive Director, Corporate Services
- **Andrea Allen**, Acting Director, Events
- **Brodie Hannon**, Manager, Executive Services (Secretariat)



**The leadership team met 11 times during 2015-16**

### The leadership team's responsibilities are to:

1. Act as a consultative forum that provides advice on current and future direction for the Department.
2. Set strategic direction.
3. Provide advice and support on the planning, implementation, monitoring and reporting of performance against its corporate responsibilities and objectives, to report against deliverables identified in the Department's Strategic Plan, Annual Report and budget papers.
4. Provide a forum to consider issues arising from branch activity that may be relevant to other team members.
5. Act as a decision making body to consider and determine responses to policies that impact on the wider community.
6. Act as the decision making body for department-wide policies and systems, such as:
  - management of risk and assurance in relation to compliance with statutory requirements;
  - strategic human resource and workforce planning and management; and
  - financial and budget management; and information and records management and technology and telecommunications planning and management.
7. Maximise opportunities for partnerships, networking and information sharing.

The leadership team met 11 times during 2015-16.



“The Department’s leadership team is responsible for planning and decision making regarding corporate governance matters”

## 2.4 SUB-COMMITTEES

The leadership team is supported by two sub-committees:

- Workplace Health and Safety (WHS) Committee.
- Audit and Risk Management (ARM) Committee.

Each sub-committee's responsibilities and membership are outlined below.

### WORKPLACE HEALTH AND SAFETY SUB-COMMITTEE

The Department is committed to providing and maintaining safe and healthy workplaces to ensure compliance with the Work Health and Safety (National Uniform Legislation) Act 2011 and the Workers Rehabilitation and Compensation Act.

Employee consultation is through the WHS Sub-committee and information is included in regular newsletters from the CEO.

The leadership team acts as the Department's WHS approving body and is supported by the WHS committee which comprises of representatives from across the Department.

#### Role

- Assist in meeting the Department's legal responsibility to consult with employees on matters that impact their health, safety and welfare.
- Implement the Agency Safety Management System.
- Advise and report to the leadership team on its actions.

#### Key responsibilities

- Act as a consultative forum that provides advice on safety matters.
- Keep informed and abreast of health and safety standards.
- Consider and make recommendations to the Leadership Team about changes to be made at the workplace that may affect the health and safety of employees.
- Review hazard and incident report trends and make recommendations as required.

#### Membership at 30 June 2016

- Caleb Johnston, Facilities and Safety (Chair)
- Kylie Bell, Events
- Errol Edwards, Facilities and Safety
- Duncan MacGillivray, NTIS
- Brodie Hannon, Executive Services, (Secretariat)
- Tanya Laker, Sport and Recreation Development

The WHS Committee met three times during 2015-16.



**The WHS Committee  
met three times  
during 2015-16**



Young Eels fans meet a baby crocodile during the Territory Day celebrations held at Pirtek Stadium, Parramatta.



### Key achievements

In 2015-16 the Department implemented a new comprehensive risk register to assist in the assessment and mitigation of risk and hazards across departmental locations. Additionally, the Department implemented a WHS training package available to all staff, and an online incident reporting system.

### Future priorities



The focus for 2016-17 is to ensure WHS Committee members receive the necessary training and support to ensure an effective committee. In addition, the WHS Committee will actively implement and review the Department's risk register conclusions.

### Hazard and incident reporting

During the 2015-16 reporting period, there were two incidents logged through the Online Incident Reporting System which include:

- a minor vehicle incident; and
- personal injury due to a dropped object.



A new risk register was implemented to assess and mitigate risks



Number of reported incidents in 2015-16



Our future priority is to ensure WHS Committee members receive necessary training and support



# AUDIT AND RISK MANAGEMENT COMMITTEE

## Role

To provide independent advice and assistance to the CEO on the effectiveness of the Department's audit, risk management and internal control processes. This assists the CEO in achieving external accountability and legislative compliance responsibilities, thereby strengthening the Department's governance arrangements.

## Key responsibilities

- Monitor strategic, corporate and operational risk management and the adequacy of the internal controls established to manage identified risks.
- Monitor the adequacy of the Department's internal control environment and review the adequacy of policies, practices and procedures in relation to their contribution to, and impact on, the Department's internal control environment.
- Monitor the internal audit function, including development and implementation of the internal audit plan, coordination of audit programs, monitoring of internal audit findings, including management's responses to, and implementation of the audit recommendations.
- Monitor the Northern Territory Auditor-General's audit program; audit findings including reports to the Northern Territory Legislative Assembly; and the Department's responses to and implementation of the audit recommendations.
- Comment on the state of organisational governance within the scope of the ARM Committee's Terms of Reference in the areas of the Department's risk management framework, the internal controls framework and external accountability.



**Monitor strategic, corporate and operational risk management**



**Monitor the adequacy of policies, practices and procedures and their impact and contribution to the Department**



**Comment on the state of organisational governance within the scope of ARM's terms of reference in risk management**



**The ARM Committee met four times during 2015-16**

## Membership at 30 June 2016

- Zelma Collins, Director, Sport and Recreation Development
- Matthew James, Acting Manager Facilities Development, Facilities and Safety
- Anthony Judd, Skill Acquisition Coordinator, NTIS
- Jenny Fullwood, Facilities Development Officer, Facilities and Safety
- Cathy Fong, Director, Corporate Governance (Observer)
- Catherine O'Brien, Ministerial Officer, Executive Services (Secretariat)

The committee met four times during 2015-16.



### Key achievements

In 2015-16, the ARM Committee revised and obtained approval of its Terms of Reference from the CEO. In line with its responsibilities, the ARM Committee oversaw the completion of the Department's Annual Internal Audit Plan, which included five internal audits and their associated Terms of Reference, Audit Reports and audit recommendations through audit logs. The ARM Committee also reviewed the scope and outcomes of the two external audits conducted by the Northern Territory Auditor-General and monitored the adequacy of the internal controls established to manage risk through the Department's Strategic Risk Register.



Riders competing at Jingili BMX Stadium located in the Marrara Sporting Complex.



### Future priorities

Continue to monitor the Department's internal audit function which will include the implementation of the Department's Internal Audit Plan, monitoring of audit reports and management's responses to audit findings.



**The ARM Committee revised and obtained approval of its Terms and References from the CEO**

## 2.5 AUDITS

### Northern Territory Auditor-General Audits

The Office of the Northern Territory Auditor-General undertook two external audits during 2015-16.

NORTHERN TERRITORY AUDITOR-GENERAL EXTERNAL AUDIT	FOCUS	OUTCOME
Compliance Audit	To assess the extent to which the Department has complied with the provisions of the Financial Management Act, Treasurer's Directions and Procurement Directions in relation to the responsibilities of the Accountable Officer.	The audit found reasonable assurance that the Accountable Officer's responsibilities are being met, however two audit issues were identified which were noted by the Accountable Officer.
Performance Management System Audit – Evaluation of Internal Audit Framework	To examine the systems developed by the Accountable Officer to achieve compliance with their accountability and control requirements and form an opinion on whether the Department's internal audit function is adequate.	The audit identified some improvements in order to better demonstrate an effective internal audit function. Several recommendations were made that focus on better practice activities relating to independence, quality assurance, KPI monitoring and reporting and documentation of the assessment of the adequacy of the Department's internal audit function.

## Internal Audits

The following risk based internal audits were conducted as part of the Department's 2015-16 Internal Audit Plan. Management's implementation of audit recommendations is monitored by the department's ARM Committee.

INTERNAL AUDIT	FOCUS	OUTCOME
Cabinet Information Security Measures	Assess the Department's compliance with the required Cabinet information security measures.	No material weaknesses in controls were identified during the compliance check.
Official Travel	Review of the Department's Official Duty Travel against the new Northern Territory Government Air Travel Policy.	There is a satisfactory level of compliance with official duty travel. Recommendations were made to improve existing controls.
Tier 2 Procurement	Test the Department's Tier 2 Procurement activities against the Procurement Act and Procurement Directions.	No material issues or risks were identified. The audit found existing controls were satisfactory.
Corporate Credit Card Purchases	Evaluate the compliance of Department Corporate Credit Card Purchases against the Financial Management Act, Treasurer's Directions and Northern Territory Government policies.	The audit identified opportunities for improving internal controls and recommendations have been made to address these.
Petty Cash	Examine the Department's petty cash electronic reimbursements and petty cash advance tills against the Financial Management Act and relevant Northern Territory Government and Department policies.	Several audit issues were identified during this audit and recommendations have been made to strengthen internal controls.



## 2.6 GOVERNING LEGISLATION

The Department is responsible for administering two pieces of legislation - one Act and one piece of subordinate legislation - on behalf of the Minister for Sport and Recreation.

This legislation provides an overriding direction for some of the Department's functions. The legislation administered includes:

1. *Major Cricket Events Act*
2. *Major Cricket Events Regulations*



## 2.7 STATUTORY AUTHORITIES AND BODIES

### NORTHERN TERRITORY WATER SAFETY ADVISORY COUNCIL

The Northern Territory Water Safety Advisory Council is ministerially appointed to provide advice to government on water safety issues.

Its membership is made up of both Northern Territory Government department representatives and community stakeholders with a vested interest in water safety. The role of the Council is to provide advice regarding water safety issues and advice on how to minimise drowning and water-related injuries in the Northern Territory.

The Water Safety Advisory Council meets quarterly. In 2015-2016, it met four times.

#### Members at 30 June 2016

- Mrs Daphne Read (Chairperson)
- Zelma Collins
- Bob Elix
- Vicki Baylis
- Steven Hennessy
- Meredith Neilson
- Vicki O'Halloran
- John Pini
- Floss Roberts
- Kirrily Chambers
- Samantha Farrow
- Tristan Sloan
- Richard Summerauer
- Kellie Shewing
- Angela Collard
- Vanda Stewart
- Shaan Novak
- Romolo Dalla Costa (alternate)
- Rebecca Johnson (alternate)
- Sri Srinivas (alternate)
- Stephen Gazzola (alternate)



**The Water Safety  
Advisory Council  
met four times  
during 2015-16**



“ During 2015-16, the Department continued to improve record management practices and procedures to ensure compliance with Part 9 of the Information Act. ”

## 2.8 INFORMATION MANAGEMENT

Under Section 11 of the *Information Act*, the Department is required to annually prepare a report to detail:

- Its structure and functions.
- The kinds of government information it usually holds.
- Its procedures for providing access under Part 3 (Access and Correction Rights) to government information it holds.
- Its procedures for correcting under Part 3 personal information it holds.

This information may be published in a document, database or any other material form, and must be available in at least one of those forms for inspection and purchase by members of the public.

### Access to information

The Department's guidelines and procedures to enable access to information and to request corrections to personal information is available at [www.sportandrecreation.nt.gov.au](http://www.sportandrecreation.nt.gov.au)

Further assistance can be provided by contacting:

FOI Officer  
Department of Sport and Recreation  
GPO Box 1448  
Darwin NT 0810

### Government information held by the Department

During 2015-16, the Department continued to improve record management practices and procedures to ensure compliance with Part 9 of the *Information Act*. Compliance with the *Information Act*, along with the Records Management Standards, require the Department to develop and implement plans and processes to ensure full and accurate records are created, captured, discoverable, secure and disposed of, in line with approved Records Disposal Schedules to reduce storage costs.

### Request for access to information in 2015-16

The *Information Act* combines freedom of information (FOI), privacy and records management legislation.

Part 3 of the *Information Act* formally sets out the process for accessing government information.

During the reporting period, there was one application received by the Department for access to government or personal information under the *Information Act*. This application was withdrawn.

### Ombudsman enquiries

During 2015-16, there were no Ombudsman enquiries received by the Department.



**There were no Ombudsman enquiries received in 2015-16**

## 2.9 COMMUNITY ENGAGEMENT

The Department supported a range of community engagement activities in 2015-16, including:

- 10 sport and active recreation grant information sessions across the Northern Territory in Alice Springs, Tennant Creek, Katherine, Darwin and Palmerston.
- The development of more than 360 athletes (including 26 NTIS scholarship holders), and more than 250 coaches (including 20 NTIS coach scholarship holders, teachers and parents) in a wide variety of sports across the Northern Territory.
- The development of more than 460 athletes (including 16 NTIS scholarship holders) involved in sport-specific academy programs, more than 300 coaches (including 35 NTIS coach scholarship holders), teachers and parents, as well as 17 official development scholarships, from a wide variety of sports across the Northern Territory.
- Delivering the NTIS Talent Identification Day in Darwin involving 33 young athletes from the Darwin and Katherine areas.
- Conducting four Peak Sporting Body capacity building sessions through programs such as Good Governance Education and Board Evaluation Courses delivered by the Australian Sports Commission.
- 21 Peak Sporting Bodies participating in the Australian Institute of Company Directors Foundations of Directorship.
- The delivery of Cross Cultural Awareness Training to eight sports.
- 11 sports to participate in the Member Protection Information Officer training.
- Information sessions at the Teddy Bears' Picnic, Splash Fest, welcome to Katherine Region Community Services Expo, Come and Try Sports Expo at Katherine and welcome to the Top End Community Services Expo which resulted in 217 enquiries relating to the Sport Voucher Scheme and 110 enquiries for the Learn to Swim Program.
- 169 clubs were invited to participate in STARCLUB NT with 81 registering online. Since the STARCLUB launch in March 2016, 1,238 users have visited the Department's website.
- The defence roadshow, showcasing sport and recreation in the Northern Territory.
- Development and engagement opportunities through the Department's relationship with the Parramatta Eels NRL Club, Melbourne Demons AFL Club, Cricket Australia and the Australian Hockeyroos. Activities included sports and life skills clinics at schools, coaching clinics for sporting clubs and community engagement by players and club officials.



**81**

**clubs have registered  
online for STARCLUB NT  
since March 2016**

## Sport and Active Recreation Master Plan

In 2015-16 the Department prepared the Sport and Active Recreation Master Plan in collaboration with Price Waterhouse Coopers Indigenous Consulting and Otium Planning Group. The Master Plan aims to define the strategic priorities of government which will guide policy development and implementation for the next decade.

The plan was developed through a significant community consultation process and outlines a new approach to planning and managing sport in the Northern Territory so that the government's investment in this important industry is maximised.



Daniel Alvaro of the Parramatta Eels at the Community Engagement Day held at Sanderson Middle School.

## 2.10 INVESTMENT PROGRAMS

The Department administers a number of grant programs for Territorians and sport and active recreation organisations.

### Peak Sporting Body Investment Program

The Peak Sporting Body Investment Program is designed to support sound planning, management, governance, education, training and pathways development across Northern Territory sports.

The Department provided grant funding to 41 Peak Sporting Bodies in 2015-16, totalling \$3 873 180. The grant recipients included:

Recipient	Amount (\$)
AFL Northern Territory Limited	135 000
Australian Bowhunters Association Inc.	23 250
Baseball NT Inc.	115 500
Basketball NT Inc.	176 000
Bowls NT Inc.	90 000
Boxing NT Inc.	34 500
Equestrian Northern Territory Inc.	22 500
Football Federation Northern Territory Inc.	207 906
Golf NT Inc.	179 715
Hockey NT Inc.	195 000
International Practical Shooting Confederation (NT) (IPSC (NT)) Inc.	20 250
Judo Federation of Aust. NT Inc.	46 500
National Rugby League Limited ( Northern Territory)	185 250
Netball NT Inc.	166 500
Northern Territory Athletics Association Inc.	138 000
Northern Territory Calisthenics Association Inc.	39 000
Northern Territory Cricket Association Inc.	188 129
Northern Territory Darts Council Inc.	15 000
Northern Territory Gymnastic Association Inc.	94 500
Northern Territory Rifle Association Inc.	24 000
Northern Territory Rugby Union Inc.	196 500
Northern Territory Softball Association Inc.	118 500



**\$3.8 million**  
to 41 peak Sporting Bodies

Recipient	Amount (\$)
Table Tennis NT Inc.	30 000
NT Badminton Association Inc.	21 500
Northern Territory Clay Target Association Inc.	34 500
Northern Territory Polocrosse Association Inc.	36 000
The NT Tenpin Bowling Association Inc.	72 750
Northern Territory Water Ski Association Inc.	28 000
NT Weightlifting Association Inc.	11 250
Pedals NT Inc.	175 000
Pistol NT Inc.	28 500
Pony Club Association of the Northern Territory Inc.	23 250
Royal Life Saving Society (Australia) NT Branch Inc.	131 250
Squash NT Inc.	95 971
Surf Life Saving Northern Territory Inc.	80 250
Swimming Northern Territory Inc.	126 000
Tennis NT Inc.	186 000
Touch Football Australia Inc. (for the Northern Territory)	180 000
Triathlon NT Inc.	79 959
Volleyball Northern Territory Inc.	40 000
Yachting Northern Territory Inc.	81 500
<b>TOTAL</b>	<b>3 873 180</b>



## Sport Service Providers

The Department invests in Northern Territory sport service providers to deliver support and ancillary services to the sport sector in the Northern Territory.

The Department provided grant funding to four sports service providers in 2015-16 totalling \$808 795. The grant recipients included:

Recipient	Amount (\$)
Royal Life Saving (Australia) NT Branch Inc. (Water Safety)	404 000
Sports Medicine Australia	106 295
Northern Territory Firearms Council	103 500
Motorsports NT Inc.	195 000
<b>TOTAL</b>	<b>808 795</b>

## National and International Competition Incentive Program

The National and International Competition Incentive Program supports pathways to elite participation in sport.

The Department provided grant funding to four organisations to participate in national and international competitions in 2015-16 totalling \$342 500. The grant recipients included:

Recipient	Amount (\$)
AFL Northern Territory Limited	200 000
Football Federation Northern Territory Inc.	17 500
Northern Territory Cricket Association Inc.	50 000
Hockey NT Inc.	75 000
<b>TOTAL</b>	<b>342 500</b>



Delivered over  
**\$340k**  
in National and International  
Competition Incentive  
Program funding to four  
organisations.

## Active Recreation Organisations Program

The Active Recreation Organisation Program aims to increase and improve participation initiatives for active recreation services.

The Department provided grant funding to 14 organisations across the Northern Territory in 2015-16 totalling \$1 111 500. The grant recipients included:

Recipient	Amount (\$)
Alice Springs Youth and Community Centre Inc.	120 000
Australian Red Cross Society	90 000
Disabled Sports Association (NT) Inc.	75 000
Gap Youth and Community Centre Aboriginal Corporation	60 000
Girl Guides NT Inc.	67 500
The Hamilton Downs Youth Camp Association Inc.	52 500
Scout Association of Australia N.T. Branch Inc.	67 500
RDA Alice Springs Inc.	41 500
Riding for the Disabled in the Top End Inc.	80 000
Tangentyere Council	30 000
Total Recreation NT Inc.	112 500
YMCA of Central Australia Inc.	105 000
YMCA of Katherine Inc.	105 000
YMCA of the Top End Community Services Inc. - Palmerston Recreation Centre	105 000
<b>TOTAL</b>	<b>1 111 500</b>



Over  
**\$1.1 million**  
in grant funding for  
**14** active recreation  
organisations

## NTIS Athlete Scholarships

The Department, through the NTIS, supported the development of nationally identified athletes through provision of funding to help offset training and competition related expenses.

The Department provided grant funding to 12 NTIS scholarship athletes in 2015-16 totalling \$37 000. The grant recipients included:

Recipient	Amount (\$)
Abby Cubillo (basketball)	2 500
Amy Collins (baseball)	5 000
Brooke Peris (hockey)	5 000
Elizabeth Duguid (weightlifting)	500
Erin Lidbetter (hockey)	1 500
Isabella MacDonald (netball)	1 500
Jaqui Graf (hockey)	1 500
Jeremy Hayward (hockey)	5 000
Leon Hayward (hockey)	5 000
Nathan Hochman (hockey)	1 500
Rhys Dowling (squash)	3 000
Tom O'Neil-Thorne (wheelchair basketball)	5 000
<b>TOTAL</b>	<b>37 000</b>



**12**  
NTIS Athlete  
Scholarships  
totalling over  
**\$37k**

## NTIS Officiating Scholarships

The Department, through the NTIS, supported the development of accredited and practising sport officials through provision of funding to help offset training and competition related expenses.

The Department provided grant funding to seven individuals and 10 Peak Sporting Bodies in 2015-16 totalling \$70 400. The grant recipients included:

Recipient	Amount (\$)
AFLNT	4 000
Baseball NT Inc.	1 400
Basketball NT Inc.	5 000
Brodie Morcom (AFL)	1 000
Cycling NT Inc.	6 500
Georgia Sallows (AFL)	1 000
Isaac Reid (AFL)	1 000
Jason De Araujo (golf)	4 900
Karen Ruzsicska (equestrian)	3 400
Netball NT Inc.	1 400
Northern Territory BMX Association	3 500
Northern Territory Gymnastics Association Inc.	7 300
Patrick Rawsthorne (AFL)	1 000
Stephen Darling (athletics)	4 700
Swimming Northern Territory Inc.	5 000
Tennis NT	4 500
Touch Football Australia Inc. (for the Northern Territory)	14 800
<b>TOTAL</b>	<b>70 400</b>



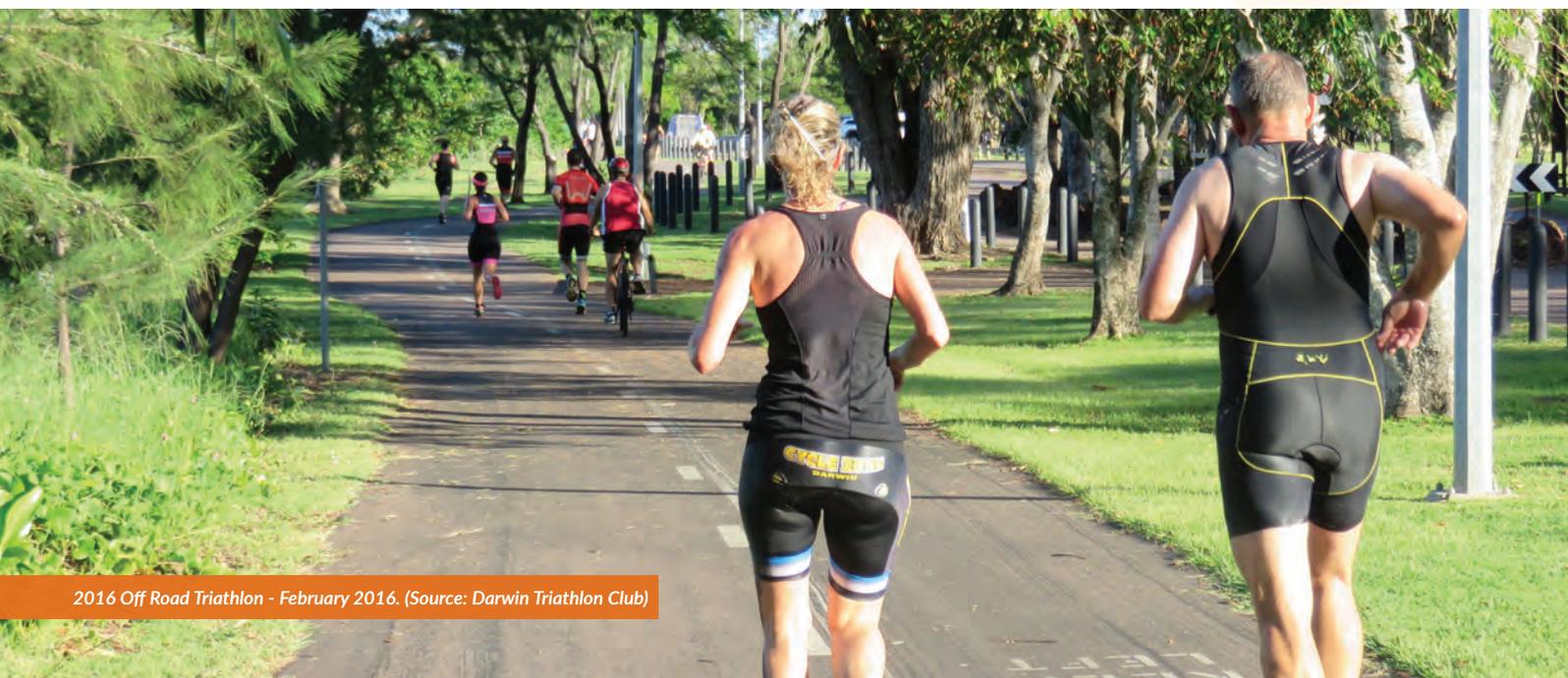
## Our Sporting Futures

The Department provided grant funding to 12 Peak Sporting Bodies to attend the Our Sporting Futures conference totalling \$17 069.

The conference is Australia's premier sports conference held every two years and co-ordinated by the Australian Sports Commission and State/ Territory Departments.

The Department CEO was on the steering committee for the conference. The grant recipients included:

Recipient	Amount (\$)
Football Federation Northern Territory Inc.	1 500
Golf NT Inc.	1 465
Netball NT Inc.	1 500
Northern Territory Athletics Inc.	1 500
Northern Territory Cricket Association Inc.	1 379
Northern Territory Rugby Union Inc.	1 500
Northern Territory Softball Association Inc.	1 500
Sports Medicine Australia NT Branch	1 295
Squash NT Inc.	1 471
Touch Football Australia Inc. (for the Northern Territory)	1 500
Triathlon NT Inc.	959
Yachting Northern Territory Inc.	1 500
<b>TOTAL</b>	<b>17 069</b>

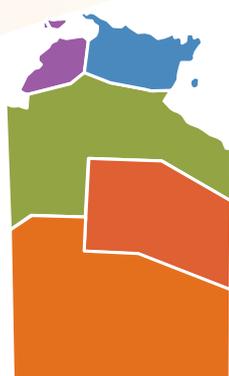


## Remote Sport Program

The Remote Sport Program provides funding to Regional Councils to support regular organised sporting competitions. The funding also builds capacity of sport and recreation officers and community members to deliver and run sports competitions.

The Department provided grant funding to 15 organisations across the Northern Territory in 2015-16 totalling \$2 157 000. The grant recipients included:

Recipient	Amount (\$)
Anyinginyi Health Aboriginal Corporation	41 000
Barkly Regional Council	214 000
Belyuen Community Government Council	30 000
Central Desert Regional Council	214 000
Coomalie Community Government Council	45 000
East Arnhem Regional Council	286 000
MacDonnell Regional Council	321 000
Northern Territory Cricket Association Inc.	70 000
Roper Gulf Regional Council	250 000
Tiwi Island Regional Council	107 000
Victoria Daly Regional Council	154 000
Wagait Shire Council	21 000
Warlpiri Youth Development Aboriginal Corporation (2 grants)	90 000
West Arnhem Regional Council	218 000
West Daly Regional Council	96 000
<b>TOTAL</b>	<b>2 157 000</b>



Over  
**\$2.1 million**  
 in grant funding for  
**15**  
 regional councils  
 for remote sporting  
 competitions

## Facility and Capital Equipment Grant Program

The Facility and Capital Equipment (FACE) Grant Program funds are available to eligible organisations for infrastructure to support the development of appropriate, affordable and accessible sport and active recreation opportunities for all Territorians. The funding is available for planning, building new, and improving existing sport and active recreation facilities in the Northern Territory.

The intended outcomes of the program are increased participation opportunities for all Territorians, fit-for-purpose facilities that provide safe participation experiences, environmentally and financially sustainable community facilities and well-designed and multi-purpose facilities that encourage inclusiveness and collaboration.

The Department provided grant funding to 26 organisations across the Northern Territory in 2015-16 totalling \$1 085 937. The grant recipients included (shown opposite page):



**The FACE grant program aims to increase participation opportunities for all Territorians**



**Providing environmentally and financially sustainable community facilities and well designed multi-purpose facilities**



**The Department provided more than \$1 million in FACE grant funding to 26 organisations.**

<b>Recipient</b>	<b>Amount (\$)</b>
<b>Capital Grants</b>	
Alice Springs Town Council	39 000
Big Rivers BMX Club Inc.	25 000
Darwin Clay Target Club Inc.	96 500
Darwin Golf Club Inc.	50 000
Darwin Pistol Club Inc.	13 200
Darwin Triathlon Club Inc.	17 900
East Arnhem Regional Council	100 000
Humpty Doo & Rural Area Golf Club Inc.	21 200
Humpty Doo Bowls Club Inc.	35 000
Litchfield Rugby League Club Inc.	50 000
Litchfield Football Club Inc.	26 600
Northern Territory Cricket Association Inc.	50 000
Northern Territory Police and Citizens Youth Clubs Association Inc.	50 000
Northern Territory Rifle Association Inc.	50 000
Port Darwin Football Club Inc.	13 700
Roper Gulf Regional Council	39 300
The Darwin Sailing Club Inc.	39 800
Top End Practical Shooting League Inc.	10 300
Warlpiri Youth Development Aboriginal Corporation	30 000
YMCA of Central Australia Inc.	50 000
<b>Capital Grants Subtotal</b>	<b>807 500</b>
<b>Current Grants</b>	
Darwin Golf Club Inc.	50 000
Darwin Tennis Association Inc.	18 000
Litchfield Regional Council	40 000
NT Badminton Association Inc.	20 437
Palmerston Golf & Country Club Inc.	50 000
Northern Territory Gymnastics Association Inc.	100 000
<b>Current Grants Subtotal</b>	<b>278 437</b>
<b>TOTAL</b>	<b>1 085 937</b>

## Grass Roots Development Program

The Grass Roots Development Program provides organisations with grants for projects that align with the program's two main objectives:

- to provide opportunities for Territorians to participate in sport and active recreation; and
- to strengthen the capability of sport and active recreation organisations to deliver services and programs that foster a more active Territory community.

The Department provided grant funding to 43 organisations across the Northern Territory in 2015-16 totalling \$155 097. The grant recipients included:

Recipient	Amount (\$)
Alice Springs Basketball Association Inc.	3 000
Alice Springs Cycling Club Inc.	3 000
Alice Springs Dingo Cubs Rugby Union Football Club Inc.	5 000
Alice Springs Gliding Club Inc.	3 000
Alice Springs Running & Walking Club Inc.	5 000
Alice Springs Softball Association Inc.	4 300
Blue Eagle Training and Fitness Inc.	3 000
Casuarina Football Club Inc.	3 000
Darwin Basketball Association Inc. (for Lightning Basketball Club)	3 000
Darwin Game Fishing Club Inc.	5 000
Darwin Gymnastic Club Inc.	3 000
Darwin Hockey Association	4 000
Darwin Powersports Inc.	4 500
Darwin Rollergirls Inc.	2 800
Darwin Show Jumping Club Inc.	5 000
Darwin Squash Association Inc.	4 000
Darwin Surf Life Saving Club Inc.	5 000
Darwin Tennis Association Inc.	3 700
Dream Calisthenics Dance Club Inc.	2 700
Gove Country Golf Club Inc.	5 000
Humpty Doo Bowls Club Inc.	3 000
Katherine Horse and Pony Club Inc.	3 000



Children competing at Parap Pool.

Recipient	Amount (\$)
Katherine Motor Sports Club Inc.	3 100
Katherine Netball Association Inc.	886
Katherine Tennis Club Inc.	3 600
Nhulunbuy BMX Club Inc.	2 711
Northern Territory Athletics Inc. (for Mature Athletes Darwin)	2 900
Noonamah Horse and Pony Club Inc.	3 000
Northern Territory Rogaining Association Inc.	2 900
Northern Territory Field & Game Inc.	4 100
Norths Softball Club administered by Alice Springs Softball Association	2 000
NT Appaloosa & Western Performance Club Inc.	2 900
NT Badminton Association Inc.	3 800
Palmerston & Rural Swimming Club	3 000
South Darwin Rugby Union Football Club Inc.	4 800
Storms Softball Club (administered by Alice Springs Softball Association)	2 300
Tiwi Bombers Football Club Inc.	2 900
Top End Motor Cross Club Inc.	5 000
Top End Practical Shooting League Inc.	4 800
Tracy Village Football Club Inc.	4 900
United Federal Rugby League Club Inc.	2 600
University Cricket Club Inc.	4 900
Waratah Football Club Inc.	5 000
<b>TOTAL</b>	<b>155 097</b>



## One off Sporting Investments

The Department provided grant funding to 15 organisations across the Northern Territory in 2015-16 totalling \$1 021 000. The grant recipients included:

Recipient	Amount (\$)
Central Desert Regional Council	25 000
Darwin Sailing Club Inc.	240 000
East Arnhem Regional Council	25 000
MacDonnell Regional Council	40 000
Roper Gulf Regional Council	25 000
Victoria Daly Regional Council	20 000
Wanta Aboriginal Corporation	80 000
West Arnhem Regional Council	25 000
AFLNT (Alice Springs Regional Football)	155 000
Central Australian Drag Racing Association Inc.	50 000
AFLNT	75 000
Darwin Basketball Association Inc.	60 000
The Darwin Pistol Club Inc.	50 000
Melaleuca Refugee Centre torture and trauma survivors service of the NT Inc.	1 000
Nightcliff Sports Club Inc.	150 000
<b>TOTAL</b>	<b>1 021 000</b>



Softball NT providing workshops to the local Mutitjulu, Yulara and Imanpa women in Yulara. (Source: Softball NT)

## Quick Response Program

The Quick Response Program provides:

- assistance for organisations to meet unforeseeable equipment expenses and structural repairs;
- professional development for recognised conferences and workshop attendance;
- support for participation in disability events;
- support for Territorians to represent Australia; and
- assistance for organisations to host national and international events.

The Department provided grant funding to 40 organisations and individuals across the Northern Territory in 2015-16 totalling \$315 100. The grant recipients included:

Recipient	Amount (\$)
AFL Northern Territory Limited	50 000
Alice Springs Golf Club (Alice Springs Golf Junior Development)	3 000
Alice Springs Netball Association Inc.	2 000
Amateur Fishermens Association of the N.T. Inc.	3 000
Arafura Dragons Paddlers Club Inc.	7 000
Benjamin Manfield/Darwin Netball Association	600
Bradley White	2000
Bryce Fullwood	5 000
Central Australian Rugby Football League	3 000
Darwin Cricket Club Inc.	10 000
Darwin Dragons Rugby Union Club Inc.	1 140
Darwin Karting Association Inc.	10 000
Darwin Olympic Sporting Club Inc.	18 780
Deaf Sports Australia	2 600
East Arnhem Regional Council	15 000
Emma Kraft	2 000
Ethan Schober	1 000
Football Federation Northern Territory Inc.	10 000
Friends of Rugby NT Inc.	10 000
Gap Youth Centre	3 000
Healthy Living NT	30 000
Hockey NT Inc.	10 000



Darwin Triathlon Club in the 2016 Off Road Triathlon. (Source: Darwin Triathlon Club)

Recipient	Amount (\$)
Jane Slater	1 000
Life Without Barriers	5 400
Matthew Juster	2 000
Netball NT Inc.	800
Northern Territory Rugby Union Inc.	5 500
Northern Territory Cricket Association Inc.	3 500
Palmerston and Rural Basketball Club	4 000
Palmerston Magpies Inc.	27 273
Palmerston Raiders Rugby League Football Club Inc.	8 700
Pedals NT Inc.	10 000
RDA Alice Springs Inc.	3 000
Skinny Fish Music Pty Ltd	20 000
St Francis of Assisi Catholic Primary School	6 000
The NT Tenpin Bowling Association Inc.	5 300
Thomas Maxwell	5 000
Top End NAIDOC Committee	500
Top End Practical Shooting League Inc.	5 007
Triathlon NT Inc.	3 000
<b>TOTAL</b>	<b>315 100</b>



## Volunteers Grant Program

The Volunteers Grants Program provides support, recognition and rewards for sport and active recreation volunteers to maximise volunteer participation in the Northern Territory.

The program's aims were to:

- provide opportunities to build effective volunteering practices and policies for sport and active recreation organisations;
- increase the skills and capabilities of volunteers;
- maximise and promote volunteering participation, including opportunities to increase the diversity of volunteers; and
- provide equipment that assists volunteers to complete their role professionally and in a safe environment.

The Department provided grant funding to 14 organisations to support volunteers across the Northern Territory in 2015-16 totalling \$92 447. The grant recipients included:

Recipient	Amount (\$)
Alice Springs Hockey Association Inc.	10 000
Northern Territory Softball Association Inc.	10 000
Palmerston Polocrosse Club Inc.	10 000
Squash NT Inc.	9 000
Girl Guides NT Inc.	8 303
Nightcliff Cricket Club Inc.	7 500
Surf Life Saving Northern Territory Inc.	6 866
Hockey NT Inc.	6 438
Tangetyere Council Aboriginal Corporation(Nyewente Basketball Club)	5 746
Northern Territory Water Ski Association Inc.	5 240
Alice Springs Softball Association Inc.	4 900
South Darwin Rugby Union Football Club Inc.	3 254
Yachting Northern Territory Inc.	2 700
Berrimah Riding Club Inc.	2 500
<b>TOTAL</b>	<b>92 447</b>



*U16s NT Girls Rugby Captains Brittany Kassman and Rease Casey played in the Sunshine Coast All Girls Rugby League Challenge.*

## Women and Girls Grant Program

The Women and Girls Program is an initiative aimed at providing opportunities to increase the number of women and girls in sport and active recreation in the Northern Territory, increase the skills and capacity of women and girls in sport and active recreation, increase opportunities for women in leadership roles and reduce barriers to participation at all levels through the delivery of programs and provision of fit-for-purpose equipment and facility improvements.

The Department provided grant funding for women and girls to 12 organisations across the Northern Territory in 2015-16 totalling \$60 493. The grant recipients included:

Recipient	Amount (\$)
Darwin Tennis Association Inc.	10 000
Darwin Buffaloes Football Club Inc.	8 050
Red Centre BMX Club Inc.	7 500
AFL Northern Territory Limited	6 200
Basketball NT Inc.	6 000
Hockey NT Inc.	4 600
Squash NT Inc.	4 500
Sports Medicine Australia	1 770
Top End Orienteers Inc.	3 825
South Darwin Rugby League Football Club Inc.	3 588
The Scout Association of Australia N.T. Branch (for 1st Darwin Sea Scouts)	2 260
Territory Gymnastics Academy Inc.	2 200
<b>TOTAL</b>	<b>60 493</b>

## Capital Investment

The Department provided grant funding to 24 capital projects in 2015-16 totalling \$28 644 600. The grant recipients included:

Recipient	Amount (\$)
<b>Capital Investment</b>	
Alice Springs Karting Club Inc.	300 000
Alice Springs Motor Cycle Club Inc.	25 000
Alice Springs Off Road Race Club Inc.	25 000
Central Australian Drag Racing Association Inc.	1 000 000
Darwin City Council (for the Darwin Cycling Club Inc.)	1 500 000
Darwin Speedway Riders and Drivers Association Inc.	200 000
Hidden Valley Drag Racing Association Inc.	150 000
Litchfield Council (on behalf of Litchfield Horse and Pony Club)	55 500
City of Darwin Council	5 000 000
Tennis NT Inc.	8 000 000
<b>Capital Investment subtotal</b>	<b>16 255 500</b>
<b>Boosting Our Economy</b>	
Alice Springs Golf Club Inc.	65 000
Darwin Golf Club Inc.	180 000
Football Federation Northern Territory Inc.	100 000
Lichfield Regional Council	3 000 000
Girl Guides NT Inc.	10 000
Hockey NT Inc.	50 000
Katherine Town Council	450 000
Netball NT Inc.	150 000
Northern Territory Rugby Union Inc.	150 000
NT Firearms Council	80 000
Palmerston Cricket Club Inc.	17 100
Scout Association of Australia N.T. Branch Inc.	37 000
Tennis NT Inc.	8 000 000
Territory Quad Association Inc.	100 000
<b>Boosting Our Economy Subtotal</b>	<b>12 389 100</b>
<b>TOTAL</b>	<b>28 644 600</b>

## Sport Voucher Scheme and Learn to Swim Program

The Sport Voucher Scheme provides every enrolled student across the Northern Territory with \$200 in annual funding to participate in sport, recreation and cultural activities.

The Learn to Swim Program provides lifelong swimming skills for Northern Territory children. Through the program, \$200 worth of swimming lessons are provided each year until the child reaches the age of five or is enrolled in school or preschool.

Students living in urban areas receive two \$100 Sport Vouchers in January and July each year for use with registered activity providers. Remote students receive \$200 Sport Voucher funding annually for community based sport, recreation and cultural activities conducted by registered activity providers. From February 2016, the Department facilitated the delivery of the scheme in remote areas. The grant funding included:

Recipient	Amount (\$)
Learn to Swim Program	298 400
Sport Voucher Scheme - Urban	3 388 394
Sport Voucher Scheme - Remote	1 498 174
<b>TOTAL</b>	<b>5 184 968</b>

## Events

The Department provided grant funding to nine organisations for sporting events in 2015-16 totalling \$2 901 000. The grant recipients included:

Recipient	Amount (\$)
ARLC NT Ltd	1 000 000
Australian Football League	1 400 000
Basketball NT Inc.	26 000
Central Australian Rough Riders Inc	15 000
Cricket Australia	70 000
Northern Territory Athletics Inc.	235 000
Northern Territory Rugby Union Inc.	100 000
Squash NT Inc.	40 000
Tennis Australia	15 000
<b>TOTAL</b>	<b>2 901 000</b>

## 2.11 ADDITIONAL FUNDING

### Northern Territory Coaching Scholarships

The Department, through the NTIS, supported the development of accredited coaches through provision of funding to help offset training and competition related expenses.

The Department provided grant funding to 32 coaches in 2015-16 totalling \$142 848. The grant recipients included:

Recipient	Amount (\$)
Adam Trunks (cricket)	1 500
Alphonsus Shields (rugby league)	1 000
Callum Hooley (baseball)	2 000
Chantrelle Carey (hockey)	1 500
Craig Curby (hockey)	1 500
David Auld (hockey)	5 000
David Mundy (netball)	2 000
Dan Savan (basketball)	6 500
Deb Gray (netball)	868
Dye Keelart (cricket)	9 500
Dylan Murray (rugby league)	1 944
Emma Ferguson (netball)	3 175
Gary Northam (rugby league)	1 104
Lauren Wapling (netball)	2 457
Leanne Bugg (netball)	1 500
Leslee Reif (squash)	10 400
Megan Pickering (triathlon)	5 000
Mehrzad Charkhyan (athletics)	1 500
Murlai Varatharajan (cricket)	2 000
Nicola Goldbach (triathlon)	4 000
Penny Shearer (netball)	1 500
Penny Weedon (hockey)	1 500



# 32

coaching scholarships  
provided across

# 10

different sports

Recipient	Amount (\$)
Peta Minnet (netball)	1 500
Petah Sloan (triathlon)	9 000
Reece Turner (basketball)	3 600
Richard Osborne (rugby league)	3 340
Robert Duguid (hockey)	1 500
Robert Portelli (triathlon)	9 000
Sam Murch (tennis)	30 000
Steven Shields (hockey)	6 500
Suzanne Mullen (athletics)	1 500
Tony James (squash)	9 460
<b>TOTAL</b>	<b>142 848</b>



Junior AFL teams competing in Darwin.

# Section 3

## 3.1 OUR PEOPLE

### OVERVIEW

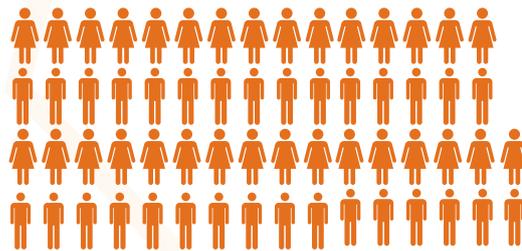
The Department values the work of its staff and continues to focus on building workforce capability to achieve operational outcomes, and effectively deliver services and programs that support the development of the sport and active recreation sectors in the Northern Territory.

## 3.2 WORKFORCE PROFILE

The following tables and graphs depict the Department's workforce profile.

### STAFFING SNAPSHOT AT 30 JUNE 2016

HEAD COUNT	
2013 - 14	57 (52.9 FTE)
2014 - 15	54 (50.9 FTE)
2015 - 16	62 (58.0 FTE)



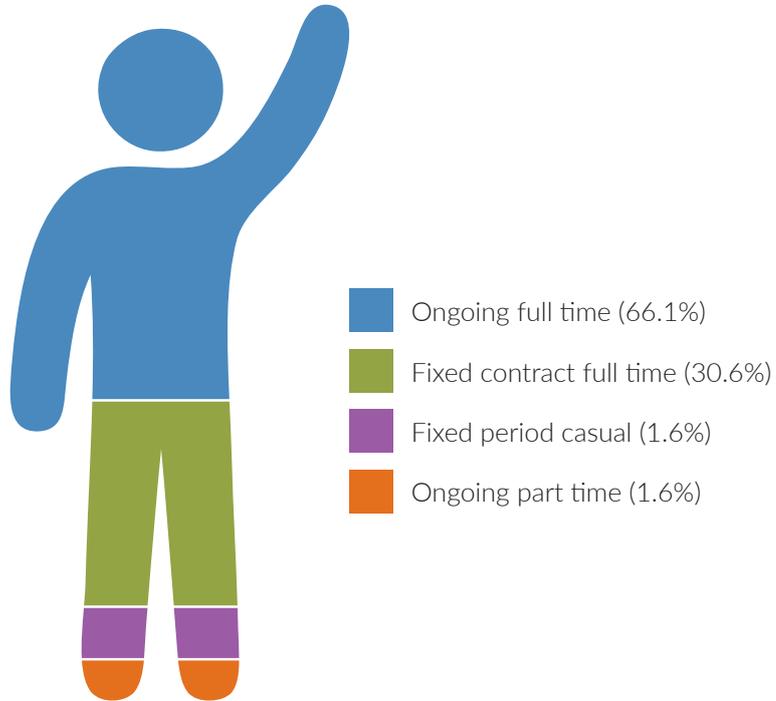
**62**  
employees  
employed  
as at 30  
June 2016

	2013-14	% Of All Staff	2014-15	% Of All Staff	2015 - 16	% Of All Staff
<b>FULL-TIME STAFF</b>						
Ongoing full-time	46	80.7	41	75.9	41	66.1
Fixed period (temporary full-time)	10	17.5	12	22.2	19	30.6
<b>PART-TIME STAFF</b>						
Ongoing part-time	1	1.8	1	1.9	1	1.6
Fixed period (casual)	0	0.0	0	0.0	1	1.6

FTE = Full Time Equivalent

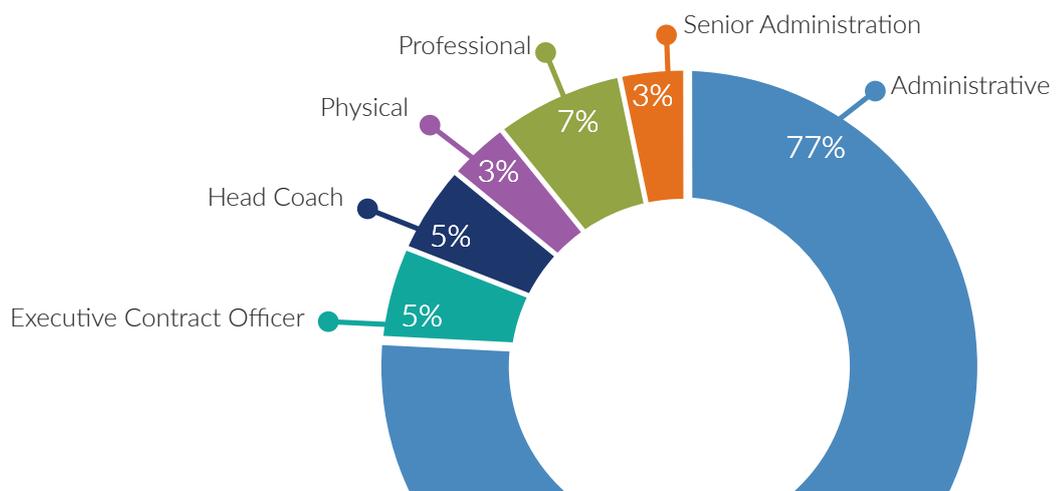
Source: Personnel Information Payroll System

## EMPLOYEES BY EMPLOYMENT STATUS 2015- 16



## EMPLOYEES BY EMPLOYMENT STREAM

STREAM	2013 - 14	2014 - 15	2015 - 16
Administrative	42	37	48
Executive Contract Officer	2	3	3
Head Coach	4	4	3
Physical	1	1	2
Professional	5	7	4
Senior Administration	3	2	2
<b>GRAND TOTAL</b>	<b>57</b>	<b>54</b>	<b>62</b>



## EMPLOYEES BY AGE AND GENDER

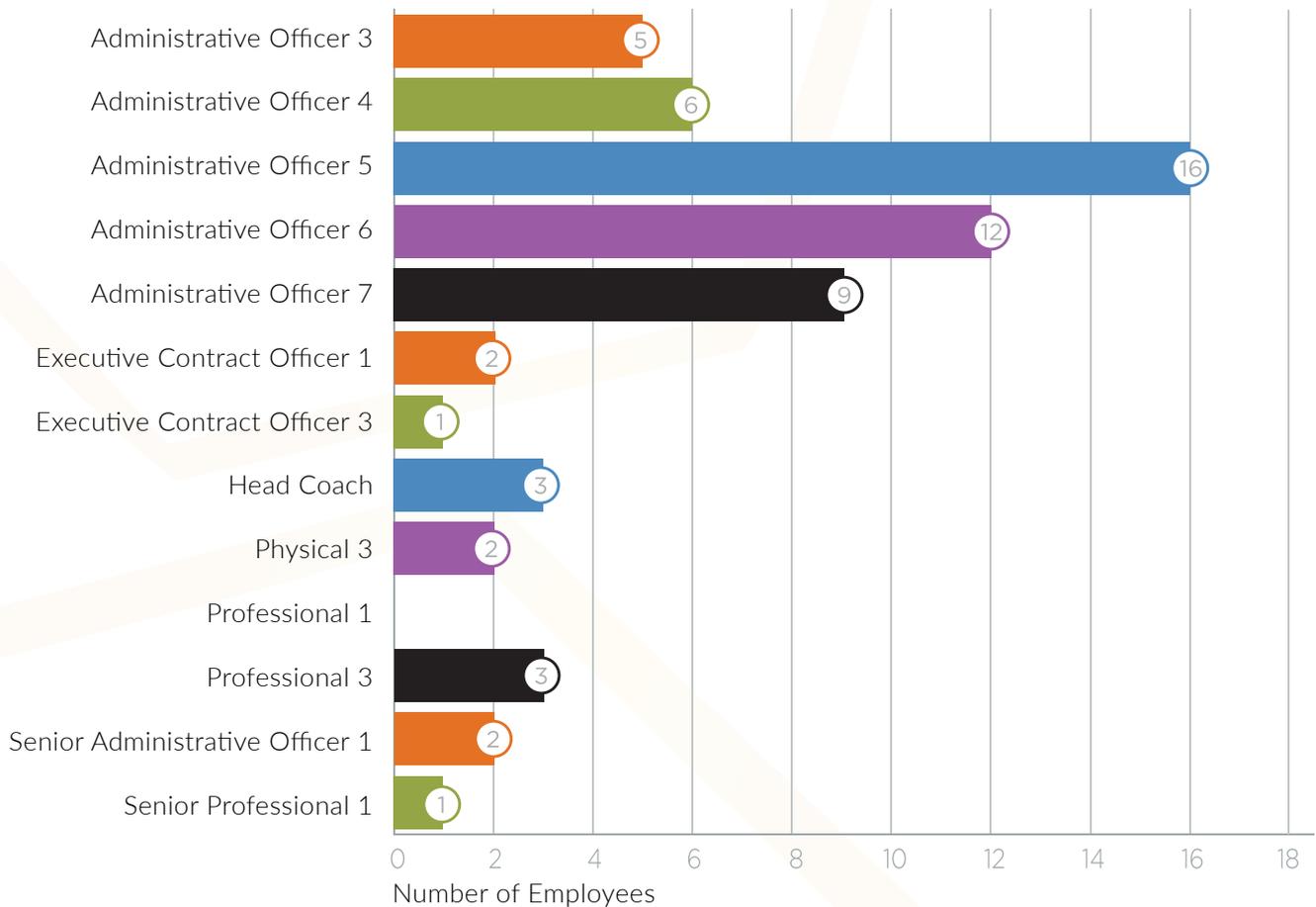
AGE	2013 - 14			2014 - 15			2015 - 16		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
24 and under	1	0	1	0	0	0	0	2	2
25-34	6	10	16	4	6	10	3	9	12
35-44	9	9	18	10	8	18	9	7	16
45-54	14	2	16	13	7	20	10	14	24
55-64	4	2	6	1	4	5	3	3	6
65+	0	0	0	1	0	1	1	1	2
<b>TOTAL</b>	<b>34</b>	<b>23</b>	<b>57</b>	<b>29</b>	<b>25</b>	<b>54</b>	<b>26</b>	<b>36</b>	<b>62</b>



2015-16 Gender and Age groupings

## EMPLOYEES BY CLASSIFICATION

CLASSIFICATION	2013 - 14	2014 - 15	2015 - 16
Administrative Officer 3	3	3	5
Administrative Officer 4	3	3	6
Administrative Officer 5	18	14	16
Administrative Officer 6	10	8	12
Administrative Officer 7	8	9	9
Executive Contract Officer 1	1	2	2
Executive Contract Officer 3	1	1	1
Head Coach	4	4	3
Physical 3	1	1	2
Professional 1	1	1	0
Professional 3	3	5	3
Senior Administrative Officer 1	3	2	2
Senior Professional 1	1	1	1
<b>GRAND TOTAL</b>	<b>57</b>	<b>54</b>	<b>62</b>



### 3.3 LEARNING AND PROFESSIONAL DEVELOPMENT

Ongoing learning, development and educational opportunities were offered to all employees during 2015-16, including:

- a range of learning and development activities to help grow and enhance the expertise and knowledge of its staff members across a range of areas. For example, corporate governance, leadership, recruitment, cross cultural awareness and providing a safe workplace;
- corporate training for all staff and support to individual work units to seek focused operational training to adequately equip employees to carry out their duties;
- information on the intranet for employees on how to access study assistance and the professional development allowance; and
- attendance at conferences, seminars and workshops on a range of topics relevant to their profession.

Overall, the Department spent \$129,894 – equating to \$2095 per person - on employee learning and professional development in 2015-16.

Employees participated in the following training during 2015-16 (see opposite page):



**Attendance at conferences, seminars and workshops on a range of topics relevant to their profession**



**Study assistance and professional development allowance information available on the Intranet**



**Over \$129k**  
spent on employee learning and professional development in 2015-16  
**= \$2095 per person**

<b>COURSE / TRAINING</b>	<b>NUMBER OF STAFF WHO COMPLETED</b>
ANZSOG Course - Influencing Communications, Strategy and Leadership	1
Bounce Back - Change Management Workshops	2
Combat Bullying Program	5
Corporate Code of Conduct	5
Corporate Induction	3
Cross Cultural Training - Basic	8
Cross Cultural Training - In-Depth	1
Diploma of Leadership and Management BSB51915	1
Diploma of Project Management	19
DSR Corporate Induction Program	7
Executive Certificate in Event Management	2
Fire Warden Training	1
FOI Training	1
GST Tango - Introduction to GST in the NT Government	1
How to Use Security in Records Manager	1
HP TRIM Records Manager Information Session	14
HR Systems Champions - Refresher Training	2
Know Your Assembly	1
Managing for Performance	2
Master of Business Administration	2
Master of Sport Coaching	1
OCPE Face-to-Face Merit Based Recruitment and Selection	7
PES System Training	12
Simplified Recruitment - eLearning Course	1
Standard Mental Health First Aid	1
TRIM - Level 1	10
TRIM - Level 2	1





## My Development

In May 2016, the My Development initiative was implemented within the Department to grow employee skills for future career opportunities. The My Development initiative is a commitment from the Northern Territory Public Sector to ensure that all employees in the AO1 – AO5, Professional 1, Physical 1 - Physical 7, Technical 1- 3 levels have access to at least one week of cumulative on or off the job learning (or a combination of both) for learning and development.

Information sessions were delivered to managers and eligible employees on the new initiative in 2015-16, the implementation of the initiative throughout the Department will continue to be supported in 2016-17.

## 3.4 EMPLOYMENT PROGRAMS



### Key achievements

Key achievements from the People Matter Action Plan include:

- Over 2 years, all staff completed a combat bullying program.
- Merit selection training was made available to all staff.
- Carried out monthly HR site visits.
- Conducted face-to-face recruitment feedback for internal staff.
- Delivered a change management course, available to all staff.



## Staff recognition

In June 2016, the Department recognised 14 employees at the annual staff forum for completing 10 or more years of service. The recognised employees were presented with a Department of Sport and Recreation recognition of service certificate at a later date.

Three staff members who have reached more than 30 years of service will be recognised at a Northern Territory Government recognition ceremony in October 2016.

Employees recognised for 10 or more years of service include:

STAFF MEMBER	YEARS OF SERVICE WITHIN NTPS
Vera Leistra	30+
Sean Cooke	30+
Zelma Collins	30+
Dianna Redpath	20+
Jenny Fullwood	10+
Kylie Bell	10+
Don Boyanton	10+
Laurie Feehan	10+
Ian Ford	10+
Errol Edwards	10+
Deanne Fenton	10+
Cindy-Lee McDonald	10+
Michael Watkins	10
Matthew James	10

## HEALTH AND WELLBEING

### Work life balance

The Department offers flexible options that are recognised as a valuable tool in achieving greater productivity, as well as supporting employees to improve the balance they may need between work and personal commitments. These arrangements assist staff in returning from parental leave or with carer responsibilities, transitioning to retirement, career breaks, part-time work, working from home and flexible working hours to meet work life balance commitments.

In 2015-16 the Department supported one flexible working arrangement.

### Employee Assistance Program

The Department has a formal Employee Assistance Program (EAP) with six contractors available under the Northern Territory Government's panel.

The EAP is a confidential counselling service for employees and their family members seeking assistance with personal, family and workplace issues that may be affecting their work performance, productivity and wellbeing. The EAP also provides support to managers and employees on specific workplace issues.

In 2015-16, 20 employees and/or their family members, accessed the Department's EAP.

### Flu Vaccination Program

The Department continued its Flu Vaccination Program in Darwin, Katherine and Alice Springs in 2015-16, which 50% of staff participated in.

## INDUSTRIAL RELATIONS

The Department is committed to working in partnership with employees and unions as needs arise.

During 2015-16, the Department offered Bounce Back, change management training, to support individual and team resilience through times of change.



**Work life balance is something we're proud to support**



**EAP helped 20 employees/family members in 2015-16**



**50% of staff participated in the flu vaccination program**

### 3.5 LEGISLATIVE COMPLIANCE

The Department's performance against each employment Instruction is reported below.

EMPLOYMENT INSTRUCTION	ACTION
<p><b>Number 1 - Filling Vacancies</b></p>	<p>Recruitment and establishment procedures are available on the staff intranet. HR consultants provide advice to staff on recruitment and selection processes. Merit selection training was offered via online and face-to-face' methodologies, facilitated by the Office of the Commissioner for Public Employment (OCPE) throughout 2015-16.</p> <p>In 2015-16 the Department advertised 27 (permanent and temporary) positions, 30 staff commenced/transferred in and 23 separations/transferred out. Nil promotion appeals lodged for the period.</p>
<p><b>Number 2 - Probation</b></p>	<p>The Department has a current Probation Policy and flow chart consistent with the Public Sector Employment and Management Act and relevant awards. New employees in the Department are advised of the probation process during induction and provided information about their responsibilities. Senior management is advised monthly on the status of employee probations and manage the reports and timeframes.</p>
<p><b>Number 3 - Natural Justice</b></p>	<p>The principles of natural justice are communicated to all employees. Natural justice is adhered to in all dealings with employees and reflected in internal policies and procedures.</p>
<p><b>Number 4 - Employee Performance Management and Development Systems</b></p>	<p>The Department's performance management system, Personnel Evaluation System (PES), aligns with its Strategic Plan and objectives.</p> <p>An online system has been implemented across the Department to replace paper based versions. PES training sessions are conducted on a regular basis to support managers and employees in conducting performance discussions.</p> <p>In 2015-16, 78.9% of all Department employees had an active PES agreement in place.</p>
<p><b>Number 5 - Medical Examinations</b></p>	<p>There were no medical incapacity cases in 2015-16.</p>

EMPLOYMENT INSTRUCTION	ACTION
<p><b>Number 6 - Performance and Inability</b></p>	<p>Performance and inability guidelines and procedures are available on the Department's intranet.</p> <p>HR Services support managers dealing with under-performance issues and help managers and staff to improve performance. There was one inability case in 2015-16.</p>
<p><b>Number 7 - Discipline</b></p>	<p>Discipline guidelines and procedures are available on the Department's intranet.</p> <p>Human Resources consultants work closely with managers to ensure processes are followed correctly.</p> <p>There were no section 49 disciplinary actions in 2015-16.</p>
<p><b>Number 8 - Internal Agency Complaints and Section 59 Grievance Reviews</b></p>	<p>The Grievance Policy and Procedure is available on the Department's intranet. HR consultants work closely with managers to ensure processes are followed correctly. In 2015-16, one internal complaint was received. There were no section 59 grievances for the period.</p>
<p><b>Number 9 - Employment Records</b></p>	<p>The Department of Corporate and Information Services (DCIS) stores all personnel files. The Department complies with the DCIS policy regarding access to these files. Any requests to access employee records are made through the Director of Human Resources. No requests were lodged for employee information under the <i>Freedom of Information Act</i> in 2015-16.</p>
<p><b>Number 10 - Equality of Employment Opportunity Programs</b></p>	<p>The Department has a diversity policy available on the staff intranet. The Department adheres to the principles of the NTPS Employee Ability Strategy.</p>
<p><b>Number 11 - Occupational Health and Safety Standards Programs</b></p>	<p>The Department's WHS Committee ensures WHS compliance. The details of the WHS activities are reported in this Annual Report. Current obligations, policies and procedures are available to all staff on the intranet.</p>



## LEGISLATIVE COMPLIANCE (CONTINUED)

EMPLOYMENT INSTRUCTION	ACTION
<p><b>Number 12 - Code of Conduct</b></p>	<p>The Code of Conduct is available on the Department's intranet and is reinforced through the activities by HR consultants. The Code of Conduct is also covered through the corporate induction which is mandatory for new staff.</p> <p>In addition, six Code of Conduct workshops were held throughout 2015-16 with four Department employees attending. Workshops were held in Darwin, Katherine and Alice Springs.</p>
<p><b>Number 13 - Appropriate Workplace Behaviour</b></p>	<p>The Bullying Policy and Procedure is available on the Department's intranet. The Department provides training and education aimed to prevent workplace bullying.</p> <p>Combat Bullying workshops were held throughout 2015-16 with five department employees attending. Workshops were held in Darwin, Katherine and Alice Springs. Advice is provided to managers on addressing situations as required by HR consultants.</p>
<p><b>Number 14 - Redeployment and Redundancy Procedures</b></p>	<p>The Department adheres to the current redeployment and redundancy provisions.</p> <p>The Department had no redeployees during 2015-16, and no employees were declared surplus to requirements.</p>
<p><b>Number 15 - Special Measures</b></p>	<p>The Department supports special measures and currently has an Aboriginal and Torres Strait Islander special measure in place for all advertised positions.</p>

# Section 4

## FINANCIAL REPORT

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### THE DEPARTMENT FINANCIAL STATEMENT OVERVIEW

This section of the report provides an analysis of the financial outcome of the Department of Sport and Recreation for the year ended 30 June 2016.

The Department has the following outputs:

- Northern Territory Institute of Sport (NTIS);
- Sport and Recreation;
- Venues and Events;
- Corporate and Governance; and
- Shared Services Provided.

## FINANCIAL PERFORMANCE

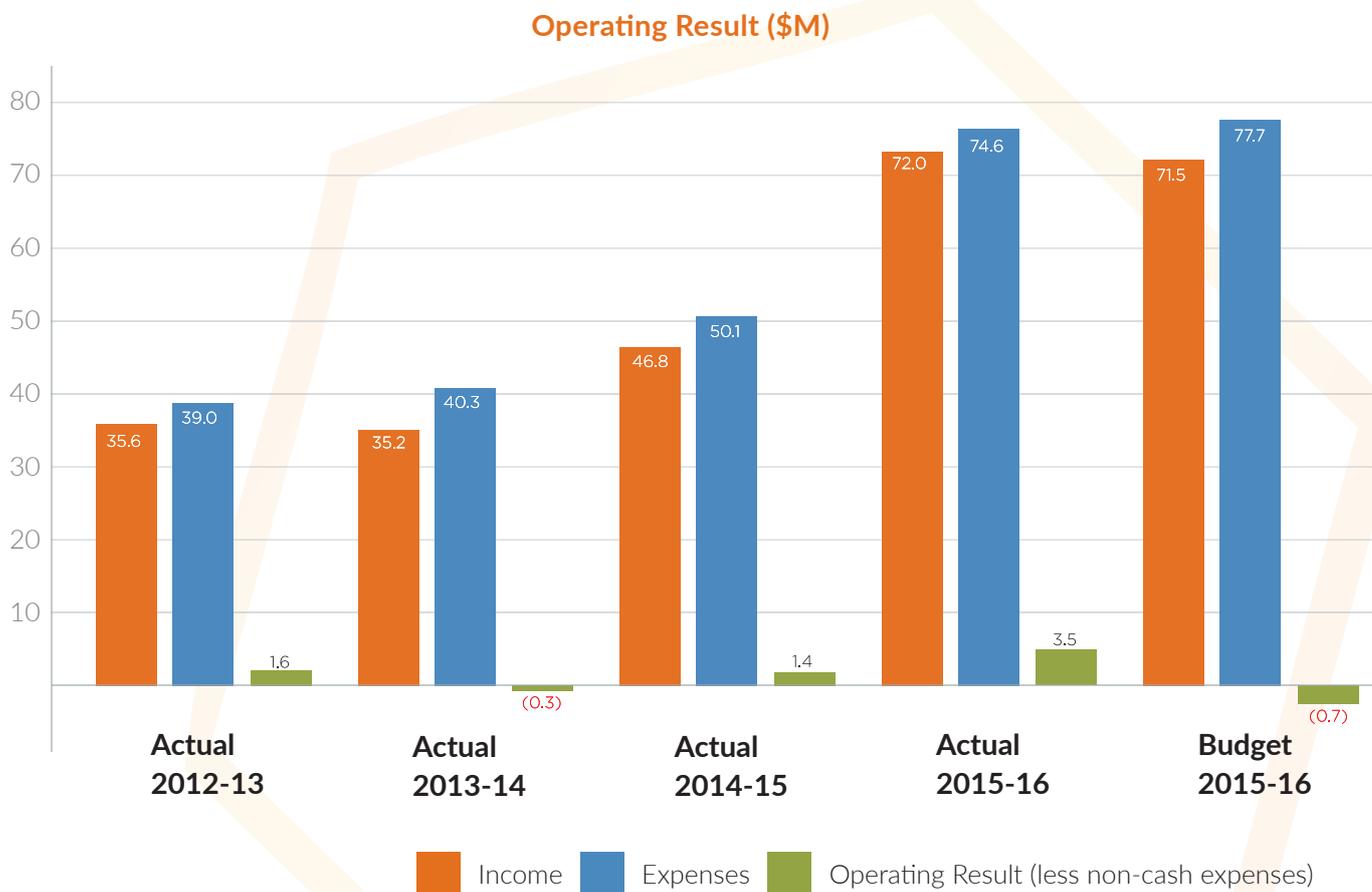
In 2015-16, the Department made a net loss of \$2.6 million or an adjusted profit of \$3.5 million prior to the charging of non-cash items of \$6.1 million. This compares to a budgeted loss before non-cash items of \$0.7 million.

Major factors contributing to the improvement in outcome between the adjusted actual and budgeted result of \$4.2 million include:-

- \$3.5 million of specific one off grants that were unable to be finalised and paid in 2015-16 and will be utilised in 2016-17;
- \$0.2 million of additional goods and services revenue earned through the delivery of various sporting events;

- \$0.2 million of miscellaneous revenue for the return of unspent grants paid in previous years; and
- \$0.3 million of unutilised grant funding predominately relating to Sports Vouchers that relies on individuals utilising the vouchers.

The operating result is shown graphically below.



## INCOME

The Department received income of \$72 million in 2015-16, a \$0.52 million increase compared to budget and \$25.21 million more than 2014-15.

The Department is funded primarily through Northern Territory Parliamentary appropriation. Charges for goods and services also generate income for the Department as well as a small amount of one off funding from grants. Notional revenue for corporate services provided by the Department of Corporate and Information (DCIS) is also recognised. This income (and an associated expense item) allows the Department to bring to account the full cost of corporate services it requires to operate.

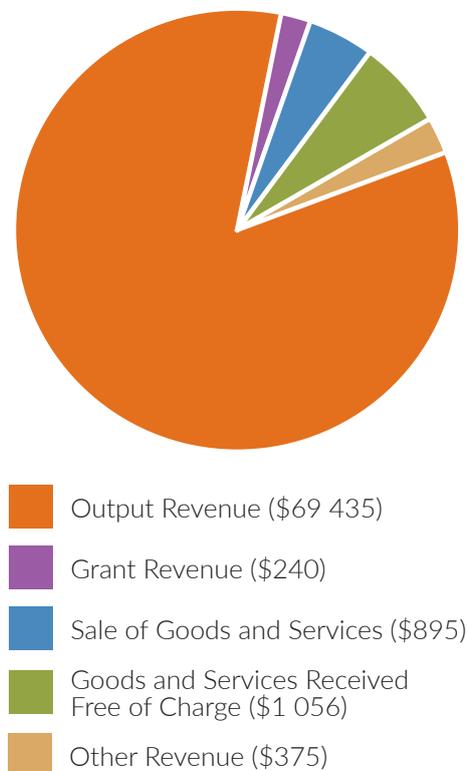
### Output Revenue

In 2015-16, output revenue of \$69.4 million was received in accordance with budget. This represents 96.4 percent of total revenue.

The output revenue increased over the prior year by \$26.7 million predominately due to \$1.2 million of additional repairs and maintenance funding and one off sporting grants funding of:

- \$16 million for a regional tennis centre;
- \$5 million towards Parap Pool redevelopment;
- \$4 million for investment in sport infrastructure;
- \$3 million for Fred's Pass Reserve upgrades;

2015-16 Income by Source  
(\$000's)



- \$1.5 million for Darwin velodrome cycling;
- \$1 million for development of community football competitions;
- \$1 million for central Australian drag racing;
- \$0.8 million for Darwin Speedway track resurface;
- \$0.3 million for Marrara Golf Club; offset by
- (\$7.1 million) for prior year one off capital grants funding.

## Grant Revenue

In 2015-16, the Department received \$0.2 million in grant funding from the Department of the Chief Minister and Major Events to fund the Mitchell Street Mile and A-League Soccer matches.

This was a \$0.05 million decrease on budget and \$1.7 million less than the prior year due to advance funding in 2014-15 of \$1.6 million from the Australian Government to fund the Indigenous Sport Unit until 2016-17 and \$0.2 million from the Australian Government to fund the Sports in Schools program.

## Sale of Goods and Services

In 2015-16, income from the sale of goods and services totalled \$0.9 million, consistent with the prior year and a \$0.2 million improvement on budgeted revenue. The revenue relates to the hire of sporting facilities and reimbursement of facility expenses of \$0.2 million, contributions from Peak Sporting Bodies of \$0.2 million and events revenue from Rugby League and Sports Awards \$0.5 million.

## Other Miscellaneous Revenue

In 2015-16, miscellaneous income totalled \$0.4 million, an improvement of \$0.2 million from the prior year and \$0.3 million compared to budget. The revenue relates to the return of unspent grant money which can fluctuate each year.

The four year trend in income streams and the 2015-16 budget is as shown below.

	ACTUAL* 2012 - 13	ACTUAL* 2013 - 14	ACTUAL* 2014 - 15	ACTUAL* 2015 - 16	VARIANCE	BUDGET 2015 - 16	VARIANCE
INCOME TYPE	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Output Revenue	34 131	32 992	42 683	69 435	63%	69 435	0%
Grant and Commonwealth Appropriation	386	914	1 987	240	-88%	290	-21%
Sale of Goods and Services	604	661	912	895	-2%	732	18%
Goods and Services Received Free of Charge	517	510	1 032	1 056	2%	1 002	5%
Other Revenue	1	91	178	375	111%	25	93%
<b>INCOME TOTAL</b>	<b>35 639</b>	<b>35 168</b>	<b>46 792</b>	<b>72 001</b>	<b>54%</b>	<b>71 484</b>	<b>1%</b>

\* The comparatives for 2012-13 and 2013-14 have been restated to remove the Racing Function to align with current government administrative arrangements.

## EXPENSES

The Department incurred \$74.6 million in expenses during 2015-16 in the delivery of its programs and services. This was \$3.1 million less than budget and \$24.5 million more than 2014-15.

Payments of grants and subsidies represent 64.1 percent of the Department's outlay. Payments to employees, purchase of goods and services, and repairs and maintenance are the other major departmental expenses, with depreciation and corporate charges levied by DCIS representing non-cash transactions.

### Employee Expenses

Staffing costs represent 7.9 percent of total expenditure. In 2015-16 employee expenses totalled \$5.9 million compared to a budget of \$6.5 million. This underspend was due to temporarily vacant positions and the outsourcing of some positions within the NTIS to external service providers.

### Goods and Services Expenses

Actual spend on the purchase of goods and services in 2015-16 was \$10.7 million, \$0.5 higher than budget and \$0.7 greater than the prior year. The increase against budget relates to outsourcing of functions within NTIS to external service providers and additional marketing costs for events.

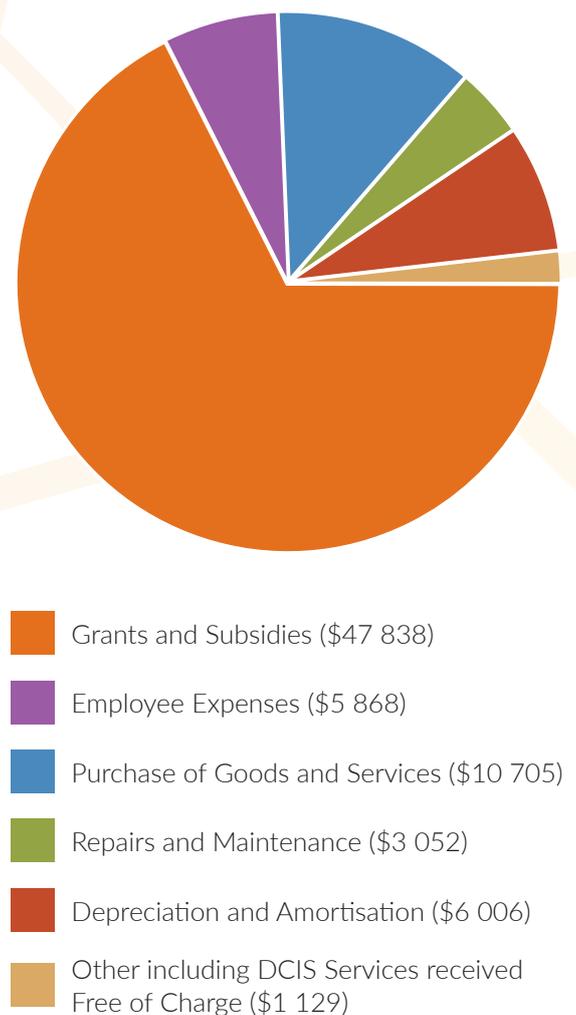
### Repairs and Maintenance Expenses

Actual repairs and maintenance expenditure was \$3.1 million against a budget of \$3.2 million. This was \$1.1 million higher than 2014-15 due to a one off increase for the painting of TIO stadium.

### Depreciation

Depreciation is the allocation of an asset's cost over its useful life. In 2015-16 depreciation was \$6 million, \$0.7 million more than budget. The increase of \$1.3 million over the prior year reflects the asset revaluation that occurred in June 2015 and the adjusted useful life of the assets. Depreciation costs represent 8.1 percent of total expenditure.

2015-16 Expenses by Source  
(\$000's)



## Grants and Subsidies

Grant expenses of \$47.8 million were distributed in 2015-16 compared to the budget of \$51.5 million, and prior year expense of \$26.7 million.

The \$47.8 million of grants paid relates to the following grant pools:

- \$29.6 million Capital Grants
- \$5.2 million Sports Vouchers
- \$4.3 million Peak Sport Grants
- \$2.9 million Events Grants
- \$2.2 million Active Remote Communities
- \$1.1 million Active Recreation Organisations
- \$1.1 million Facilities & Capital Equipment

- \$0.4 million Water Safety
- \$0.3 million Quick Response
- \$0.3 million National and International Competition Incentive
- \$0.2 million Grass Roots Development Grants
- \$0.1 million NTIS Scholarships
- \$0.1 million Women and Girls/Volunteers

The underspend to budget predominately relates to \$3.5 million of specific one off grants that were unable to be finalised and paid in 2015-16 and will be utilised in 2016-17.

For a full breakdown of grant payments refer to section 2.11 Investment programs.

The four year expenditure trend and the 2015-16 budget is as follows:

	ACTUAL* 2012 - 13	ACTUAL* 2013 - 14	ACTUAL* 2014 - 15	ACTUAL* 2015 - 16	VARIANCE	BUDGET 2015 - 16	VARIANCE
EXPENDITURE TYPE	\$'000	\$'000	\$'000	\$'000	%	\$'000	%
Employee Expenses	4 832	5 425	5 710	5 868	3%	6 483	10%
Purchase of Goods and Services	7 274	8 638	10 043	10 705	7%	10 234	-4%
Repairs and Maintenance	1 646	3 670	1 984	2 989	51%	2 974	-1%
Repairs and Maintenance -Non cash write off	13	13	18	63	250%	207	229%
Grants and Subsidies	19 785	17 246	26 675	47 838	79%	51 534	8%
Depreciation and Amortisation	4 928	4 749	4 663	6 006	29%	5 293	-12%
Other -including DCIS services received free of charge	526	513	1 030	1 129	10%	1 002	-11%
<b>INCOME TOTAL</b>	<b>39 004</b>	<b>40 254</b>	<b>50 123</b>	<b>74 598</b>	<b>49%</b>	<b>77 727</b>	<b>4%</b>

\* The comparatives for 2012-13 and 2013-14 have been restated to remove the Racing Function to align with current government administrative arrangements

## BALANCE SHEET

The Balance Sheet provides a summary of the Department's balances at the end of the financial year for assets, liabilities and equity.

The balances reported are the net worth to government of the Departments' asset holdings (what is owned) against liabilities (what is owed).

The four year trend for the net assets/equity is as follows:

	2012 - 13	2013 - 14	2014 - 15	2015 - 16
	\$'000	\$'000	\$'000	\$'000
Assets	161 703	154 094	172 187	175 403
Liabilities	(1 628)	(1 170)	(1 725)	(1 569)
<b>NET ASSETS/ EQUITY</b>	<b>160 075</b>	<b>152 924</b>	<b>170 462</b>	<b>173 834</b>

### Assets

The Department's assets at 30 June 2016 totalled \$175.4 million.

The balance of assets consists of:

- cash balances of \$4.3 million, representing cash held in a financial institution, petty cash and floats;
- receivables of \$3.2 million representing the amount that is owed to the Department for goods and services provided and delivered; and
- property, plant and equipment of \$167.9 million. All land, infrastructure and building assets were revalued in June 2015.

### Liabilities

The Department's liabilities totalled \$1.6 million as at 30 June 2016.

The balance of liabilities consists of:-

- deposits held of \$0.1 million to recognise the liability for money held on behalf of third parties for Masters Games events;
- payables of \$0.5 million representing the amount owed to creditors for goods and services purchased and received;
- provisions for employee entitlements of \$0.9 million, such as recreation leave, leave loading and leave fares to reflect the cost in present day dollars of employee entitlements that are to be paid in the future; and
- unearned revenue of \$0.1 million representing the amount received for services not yet provided.

## Equity

The equity as at 30 June 2016 totalled \$173.8 million, an increase in net worth of \$3.4 million over the previous year.

This result is a combination of:

- A transfer of \$6 million of completed infrastructure works for resurfacing Hidden Valley racetrack, scoreboards at Larrakia Park and improvements to Marrara Indoor Stadium offset by the operating loss for 2015-16 financial year of \$2.6 million.

## Cash Flow Statement

The Cash Flow Statement provides information on how cash was received and spent during the year.

The high cash balance of \$4.3 million at 30 June 2016 relates to the unutilised specific one off funding of \$3.5 million for grant payments that were unable to be finalised and paid in 2015-16 and will be utilised in 2016-17.

The cash flows are summarised as follows:

	2012-13	2013-14	2014-15	2015-16
CASHFLOW FOUR YEAR TREND	\$'000	\$'000	\$'000	\$'000
<b>CASH IN</b>				
Operating receipts	48 908	55 064	49 730	74 521
Equity injections/deposits	214	-	33	100
	<b>49 122</b>	<b>55 064</b>	<b>49 763</b>	<b>74 621</b>
<b>CASH OUT</b>				
Operating payments	(46 661)	(55 539)	(48 678)	(73 143)
Purchase of fixed assets	( 192)	( 39)	( 60)	-
	<b>(46 853)</b>	<b>(55 578)</b>	<b>(48 738)</b>	<b>(73 143)</b>
<b>NET INCREASE IN CASH HELD</b>	<b>2 269</b>	<b>( 514)</b>	<b>1 025</b>	<b>1 478</b>
Cash at beginning of Financial Year	-	<b>2 269</b>	<b>1 755</b>	<b>2 780</b>
<b>CASH AT END OF FINANCIAL YEAR</b>	<b>2 269</b>	<b>1 755</b>	<b>2 780</b>	<b>4 258</b>

## **CERTIFICATION OF THE FINANCIAL STATEMENTS**

We certify that the attached financial statements for the Department of Sport and Recreation have been prepared from proper accounts and records in accordance with the prescribed format, the Financial Management Act and Treasurer's Directions.

We further state that the information set out in the Comprehensive Operating Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes to and forming part of the financial statements, presents fairly the financial performance and cash flows for the year ended 30 June 2016 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the financial statements misleading or inaccurate.



Phillip Leslie  
Chief Executive Officer  
30 August 2016



Joanna Frankenfeld  
Chief Financial Officer  
30 August 2016

# COMPREHENSIVE OPERATING STATEMENT

For the year ended 30 June 2016

		2016	2015
	NOTE	\$'000	\$'000
<b>INCOME</b>			
Grants and subsidies revenue			
Current		240	1 987
Appropriation			
Output		69 435	42 683
Sales of goods and services		895	912
Goods and services received free of charge <sup>(1)</sup>	4	1 056	1 032
Other Income		375	178
<b>TOTAL INCOME</b>	<b>3</b>	<b>72 001</b>	<b>46 792</b>
<b>EXPENSES</b>			
Employee expenses		5 868	5 710
Administrative expenses			
Purchases of goods and services	5	10 705	10 043
Repairs and maintenance		3 052	2 002
Depreciation and amortisation	8,9	6 006	4 663
Other administrative expenses <sup>(1)</sup>		1 129	1 030
Grants and subsidies expenses			
Current		18 236	17 622
Capital		29 602	9 053
<b>TOTAL EXPENSES</b>	<b>3</b>	<b>74 598</b>	<b>50 123</b>
<b>NET (DEFICIT)</b>		<b>(2 597)</b>	<b>(3 331)</b>
<b>Other Comprehensive Income</b>			
Change in asset revaluation reserve	15	-	18 378
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>		<b>-</b>	<b>18 378</b>
<b>COMPREHENSIVE RESULT</b>		<b>(2 597)</b>	<b>15 047</b>

(1) Includes DCIS service charges.

The Comprehensive Operating Statement is to be read in conjunction with the notes to the financial statements.

# BALANCE SHEET

For the year ended 30 June 2016

		2016	2015
	NOTE	\$'000	\$'000
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and deposits	6	4 258	2 780
Receivables	7	3 240	1 200
Prepayments		46	248
<b>Total Current Assets</b>		<b>7 544</b>	<b>4 228</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	8	167 831	167 959
Intangible assets	9	28	-
<b>Total Non-Current Assets</b>		<b>167 859</b>	<b>167 959</b>
<b>TOTAL ASSETS</b>		<b>175 403</b>	<b>172 187</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Deposits held	11	100	-
Payables	12	506	818
Provisions	13	900	906
Other liabilities	14	63	1
<b>Total Current Liabilities</b>		<b>1 569</b>	<b>1 725</b>
<b>TOTAL LIABILITIES</b>		<b>1 569</b>	<b>1 725</b>
<b>NET ASSETS</b>		<b>173 834</b>	<b>170 462</b>
<b>EQUITY</b>			
Capital		145 939	139 970
Reserves	15	40 318	40 318
Accumulated funds		(12 423)	(9 826)
<b>TOTAL EQUITY</b>		<b>173 834</b>	<b>170 462</b>

The Balance Sheet is to be read in conjunction with the notes to the financial statements.

## STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2016

		Equity At 1 July	Comprehensive Result	Transactions With Owners In Their Capacity As Owners	Equity At 30 June
2015 - 16	NOTE	\$'000	\$'000	\$'000	\$'000
<b>Accumulated Funds</b>		(9 826)	(2 597)	-	(12 423)
<b>Reserves</b>					
Asset revaluation reserve	15	40 318	-	-	40 318
<b>Capital - Transactions with Owners</b>		139 970	-	-	139 970
Equity injections					
Capital appropriation					
Equity transfers in		-	-	5 969	5 969
Other equity injections		-	-	-	-
Equity withdrawals					
Equity transfers out		-	-	-	-
		139 970	-	5 969	145 939
<b>TOTAL EQUITY AT 30 JUNE</b>		170 462	(2 597)	5 969	173 834

## STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2016

		Equity At 1 July	Comprehensive Result	Transactions With Owners In Their Capacity As Owners	Equity At 30 June
2014 - 15	NOTE	\$'000	\$'000	\$'000	\$'000
<b>Accumulated Funds</b>		(6 495)	(3 331)	-	(9 826)
<b>Reserves</b>					
Asset revaluation reserve	15	21 940	(18 378)	-	40 318
<b>Capital - Transactions with Owners</b>		137 479	-	-	137 479
<b>Equity injections</b>					
Equity transfers in		-	-	3 153	3 153
Other equity injections		-	-	33	33
<b>Equity withdrawals</b>					
Equity transfers out		-	-	(695)	(695)
		<b>137 479</b>	<b>-</b>	<b>2 491</b>	<b>139 970</b>
<b>TOTAL EQUITY AT 30 JUNE</b>		<b>152 924</b>	<b>15 047</b>	<b>2 491</b>	<b>170 462</b>

The Statement of Changes in Equity is to be read in conjunction with the notes to the financial statements.

# CASH FLOW STATEMENT

For the year ended 30 June 2016

		2016	2015
	NOTE	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES		(Outflows) / Inflows	(Outflows) / Inflows
<b>OPERATING RECEIPTS</b>			
Grants and subsidies received			
Current		240	1 987
Appropriation			
Output		69 435	42 683
Receipts from sales of goods and services		4 846	5 060
<b>Total Operating Receipts</b>		<b>74 521</b>	<b>49 730</b>
<b>OPERATING PAYMENTS</b>			
Payments to employees		(6 011)	(5 523)
Payments for goods and services		(19 294)	(16 480)
Grants and subsidies paid			
Current		(18 236)	(17 622)
Capital		(29 602)	(9 053)
<b>Total Operating Payments</b>		<b>(73 143)</b>	<b>(48 678)</b>
<b>Net Cash From Operating Activities</b>	16	<b>1 378</b>	<b>1 052</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>Investing Payments</b>			
Purchases of assets		-	(60)
<b>Total Investing Payments</b>		<b>-</b>	<b>(60)</b>
<b>Net Cash (Used In) Investing Activities</b>		<b>-</b>	<b>(60)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>Financing Receipts</b>			
Deposits received		100	-
Equity injections			
Other equity injections		-	33
<b>Total Financing Receipts</b>		<b>100</b>	<b>33</b>
<b>Net Cash From Financing Activities</b>		<b>100</b>	<b>33</b>
Net increase in cash held		1 478	1 025
Cash at beginning of financial year		2 780	1 755
<b>CASH AT END OF FINANCIAL YEAR</b>	6	<b>4 258</b>	<b>2 780</b>



Territory Storm players Bronte Pearson and Halyey McPhillips training for the 2015 season of the Australian Netball League.

# NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2016

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## 1. OBJECTIVES AND FUNDING

The Department of Sport and Recreation's purpose is to work with Territory communities to:

1. Invest in and develop the sport and recreation sectors.
2. Represent the Northern Territory in policy and decision making forums regarding national sporting development and delivery.

Additional information in relation to the Department and its principal activities can be found in the Annual Report.

The Department is predominantly funded by, and dependent on, the receipt of Parliamentary appropriation. The financial statements encompass all funds through which the Department controls resources to carry on its functions and deliver outputs. For reporting purposes, outputs delivered by the Department are summarised into five outputs as follows:

- NTIS
- Sport and Recreation
- Venues and Events
- Corporate and Governance
- Shared Services Received.

Note 3 provides a summary of financial information in the form of an Operating Statement by Output.

## 2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

### (a) Statement of Compliance

The financial statements have been prepared in accordance with the requirements of the Financial Management Act and related Treasurer's Directions. The Financial Management Act requires the Department to prepare financial statements for the year ended 30 June based on the form determined by the Treasurer. The Department's financial statements are to include:

- (i) a Certification of the Financial Statements;
- (ii) a Comprehensive Operating Statement;
- (iii) a Balance Sheet;
- (iv) a Statement of Changes in Equity;
- (v) a Cash Flow Statement; and
- (vi) applicable explanatory notes to the financial statements.

### (b) Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting, which recognises the effect of financial transactions and events when they occur, rather than when cash is paid out or received. As part of the preparation of the financial statements, all intra Department transactions and balances have been eliminated.

Except where stated, the financial statements have also been prepared in accordance with the historical cost convention.

The form of the Department's financial statements is also consistent with the requirements of Australian Accounting Standards. The effects of all relevant new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are effective for the current annual reporting period have been evaluated.

The following new and revised accounting standards and interpretations were effective for the first time in 2015-16.

#### **AASB 1048 Interpretation of Standards**

This reflects amended versions of interpretations arising in relation to amendments to AASB 9 Financial Instruments and consequential amendments arising from the issuance of AASB 15 Revenue from Contracts with Customers. The Standard does not impact the financial statements.

#### **AASB 2013-9 Amendments to Australian Accounting Standards [Part C Financial Instruments]**

Part C of this Standard amends AASB 9 Financial Instruments to add Chapter 6 Hedge Accounting and makes consequential amendments to AASB 9 and numerous other standards. The Standard does not impact the financial statements.

#### **AASB 2014-8 Amendments to Australian Accounting Standards arising from AASB 9**

This Standard makes amendments to AASB 9 Financial Instruments (December 2009) and AASB 9 Financial Instruments (December 2010). These amendments arise from the issuance of AASB 9 Financial Instruments in December 2014. The Standard does not impact the financial statements.

#### **AASB 2015-3 Amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031 Materiality**

The Standard completes the withdrawal of references to AASB 1031 in all Australian Accounting Standards and Interpretations, allowing the standard to effectively be withdrawn. The Standard does not impact the financial statements.

#### **AASB 2015-4 Amendments to Australian Accounting Standards – Financial Reporting Requirements for Australian Groups with a Foreign Parent**

Amendments are made to AASB 128 Investments in Associates and joint ventures to require the ultimate Australian entity to apply the equity method in accounting for interests in associates and joint ventures, if either the entity or the group is a reporting entity, or both the entity and group are reporting entities. The Standard does not impact the financial statements.

#### **AASB 2014-1 Amendments to Australian Accounting Standards (Part E - Financial Instruments)**

Part E of this Standard defers the application date of AASB 9 Financial Instruments to annual reporting periods beginning on or after 1 January 2018. The Standard does not impact the financial statements.

The following standards and interpretations are likely to have an insignificant impact on the financial statements for future reporting periods, but the exact impact is yet to be determined.

<b>Standard/Interpretation</b>	<b>Effective for annual reporting periods beginning on or after</b>
AASB 9 Financial Instruments (December 2014), AASB 2014-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)	1 January 2018
AASB 15 Revenue from Contracts with Customers, AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15	1 January 2018
AASB 1056 Superannuation Entities	1 July 2016
AASB 14 Regulatory Deferral Accounts	1 January 2016
AASB 1057 Application of Accounting Standards	1 January 2016
AASB 2014-1 Amendments to Australian Accounting Standards [Part D Consequential arising from AASB 14 Regulatory Deferral Accounts]	1 January 2016
AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations [AASB 1 and AASB 11]	1 January 2016
AASB 2014-16 Amendments to Australian Accounting Standards - Agriculture: Bearer Plants [AASB 101,116, 117, 123, 136, 140 and 141]	1 January 2016
AASB 2015-5 Amendments to Australian Accounting Standards - Investment Entities: Applying the Consolidation Exception [AASB 10, 12 and 128]	1 January 2016
AASB 2015-9 Amendments to Australian Accounting Standards - Scope and Application Paragraphs [AASB 8, 133 and 1057]	1 January 2016
AASB 2015-10 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128	1 January 2016
AASB 2016-1 Amendments to Australian Accounting Standards- Recognition of Deferred Tax Assets for Unrealised Losses [AASB 112]	1 January 2017



The following standards and interpretations are expected to have a potential impact on the financial statements for future reporting periods.

Standard/Interpretation	Effective for annual reporting periods beginning on or after	Impact
AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities [AASB 10, 124 and 1049]	1 July 2016	New note disclosure to include remuneration of Key Management Personnel (KMP) and related party transactions.
2016-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 107	1 January 2017	New disclosure on the reconciliation of the changes in liabilities arising from financing activities.
AASB 16 Leases	1 January 2019	Reclassification of operating leases greater than 12 months to finance lease reporting requirements.
AASB 9 Financial Instruments	1 January 2018	Simplified requirements for classification and measurement of financial assets, a new hedging accounting model and a revised impairment loss model to recognise impairment losses earlier as opposed to only when incurred.
AASB 15 Revenue from Contracts with Customers	1 January 2018	Requires an entity to recognise revenue when the entity satisfies a performance obligation by transferring a promised good or service to a customer.
AASB 2014-1 Amendments to Australian Accounting Standards [Part E Financial Instruments]	1 January 2018	Amends various AAS's to reflect the deferral of the mandatory application date of AASB 9.
AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation [AASB 116 and AASB 138]	1 January 2016	Provides additional guidance on how the depreciation or amortisation of property, plant and equipment and intangible assets should be calculated and clarifies that the use of revenue-based methods to calculate the depreciation of an asset is not appropriate.
AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15	1 January 2017	Amends the measurement of trade receivables and the recognition of dividends.
AASB 2014-7 Amendments to Australian Accounting Standards arising from AASB 9	1 January 2018	Amends various AAS's to reflect the changes as a result of AASB 9.
AASB 2014-9 Amendments to Australian Accounting Standards - Equity Method in Separate Financial Statements [AASB 1, 127 and 128]	1 January 2016	Allows an entity to account for investments in subsidiaries, joint ventures and associates in its separate financial statement at cost or using the equity method.

Standard/Interpretation	Effective for annual reporting periods beginning on or after	Impact
AASB 2015-1 Amendments to Australian Accounting Standards - Annual Improvements to Australian Accounting Standards 2012-14 Cycle [AASB 1, 2, 3,5, 7, 11, 110, 119, 121, 133, 134,137 and 140]	1 January 2016	The amendments include AASB 5 change in methods of disposal; AASB 7 Servicing contracts and applicability of the amendments to AASB 7 to condensed interim financial statements; AASB 119 Discount rate: regional market issue and AASB 134 Disclosure of information 'elsewhere in the interim financial report.

### (c) Reporting Entity

The financial statements cover the Department as an individual reporting entity.

The Department is a Northern Territory Government department established under the Interpretation Act Administrative Arrangements Order.

The principal place of business of the Department is:

Ground Floor Harbour View Plaza  
 Corner of McMinn and Bennett Streets  
 Darwin NT 0801

### (d) Comparatives

Where necessary, comparative information for the 2014-15 financial year has been reclassified to provide consistency with current year disclosures.

### (e) Presentation and Rounding of Amounts

Amounts in the financial statements and notes to the financial statements are presented in Australian dollars and have been rounded to the nearest thousand dollars, with amounts less than \$500 being rounded down to zero. Figures in the financial statements and notes may not equate due to rounding.

### (f) Changes in Accounting Policies

There have been no changes to accounting policies adopted in 2015-16 as a result of management decisions.

### (g) Accounting Judgements and Estimates

The preparation of the financial report requires the making of judgements and estimates that affect the recognised amounts of assets, liabilities, revenues and expenses and the disclosure of contingent liabilities. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.



Judgements and estimates that have significant effects on the financial statements are disclosed in the relevant notes to the financial statements. Notes that include significant judgements and estimates are:

- Employee Benefits – Note 2(s) and Note 13: Provisions in respect of employee benefits are measured as the present value of estimated future cash outflows based on the appropriate government bond rate, estimates of future salary and wage levels and employee periods of service.
- Property, Plant and Equipment – Note 2(o): The fair value of land, building, infrastructure and property, plant and equipment are determined on significant assumptions of the exit price and risks in the perspective market participant, using the best information available.
- Contingent Liabilities – Note 19: The present value of material quantifiable contingent liabilities are calculated using a discount rate based on the published 10-year government bond rate.
- Allowance for Impairment Losses – Note 2(m), Note 7: Receivables and Note 17: Financial Instruments. The allowance represents debts that are likely to be uncollectible and are considered doubtful. Debtors are grouped according to their aging profile and history of previous financial difficulties.
- Depreciation and Amortisation – Note 2(k), Note 8: Property, Plant and Equipment and Note 9: Intangibles.

#### **(h) Goods and Services Tax**

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is

recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the ATO are classified as operating cash flows. Commitments and contingencies are disclosed net of the amount of GST recoverable or payable unless otherwise specified.

#### **(i) Income Recognition**

Income is recognised at the fair value of the consideration received, exclusive of the amount of GST. Exchanges of goods or services of the same nature and value without any cash consideration being exchanged are not recognised as income.

#### ***Grants and Other Contributions***

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Department obtains control over the assets comprising the contributions. Control is normally obtained upon receipt. Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

#### ***Appropriation***

Output appropriation is the operating payment to each agency for the outputs they provide and is calculated as the net cost of agency outputs after taking into account funding from agency income. It does not include any allowance for major non-cash costs such as depreciation.

Commonwealth appropriation follows from the Intergovernmental Agreement on Federal Financial Relations, resulting in Special Purpose Payments (SPPs) and National Partnership (NP) payments being made by the Commonwealth Treasury to state treasuries, in a manner similar to arrangements for GST payments. These payments are received by Treasury on behalf of the Central Holding Authority and then on passed to the relevant agencies as Commonwealth appropriation.

Revenue in respect of appropriations is recognised in the period in which the Department gains control of the funds.

### ***Sale of Goods***

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when:

- the significant risks and rewards of ownership of the goods have transferred to the buyer;
- the Department retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be reliably measured;
- it is probable that the economic benefits associated with the transaction will flow to the Department; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

### ***Rendering of Services***

Revenue from rendering services is recognised by reference to the stage of completion of the contract. The revenue is recognised when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured; and

- it is probable that the economic benefits associated with the transaction will flow to the entity.

### ***Goods and Services Received Free of Charge***

Goods and services received free of charge are recognised as revenue when a fair value can be reliably determined and the resource would have been purchased if it had not been donated. Use of the resource is recognised as an expense.

### ***Disposal of Assets***

A gain or loss on disposal of assets is included as a gain or loss on the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal.

### ***Contributions of Assets***

Contributions of assets and contributions to assist in the acquisition of assets, being non-reciprocal transfers, are recognised, unless otherwise determined by government, as gains when the Department obtains control of the asset or contribution. Contributions are recognised at the fair value received or receivable.

### **(j) Repairs and Maintenance Expense**

Funding is received for repairs and maintenance works associated with department assets as part of output revenue. Costs associated with repairs and maintenance works on department assets are expensed as incurred.



### (k) Depreciation and Amortisation Expense

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives.

Amortisation applies in relation to intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation.

The Treasurer's Directions provide guidance for the estimated useful lives for each class of assets as follows, and allow the Department to make other estimates as necessary:

	2015-16 YEARS	2014-15 YEARS
Buildings	10 - 50	10 - 50
Infrastructure Assets	8 - Infinite	8 - Infinite
Plant and Equipment	1 - 20	1 - 20
Computer Hardware	3 - 6	3 - 6
Intangibles - Computer Software	2 - 10	2 - 10

Assets are depreciated or amortised from the date of acquisition or from the time an asset is completed and held ready for use.

### (l) Cash and Deposits

For the purposes of the Balance Sheet and the Cash Flow Statement, cash includes cash on hand, cash at bank and cash equivalents. Cash equivalents are highly liquid short-term investments that are readily convertible to cash.

### (m) Receivables

Receivables include accounts receivable and other receivables and are recognised at fair value less any allowance for impairment losses.

The allowance for impairment losses represents the amount of receivables the Department estimates are likely to be uncollectible and are considered doubtful.

Analysis of the age of the receivables that are past due as at the reporting date are disclosed in an aging schedule under credit risk in Note 17 Financial Instruments. Reconciliation of changes in the allowance accounts is also presented.

Accounts receivable are generally settled within 30 days.

### (n) Prepayments

Prepayments represent payments in advance of receipt of goods and services or that part of expenditure made in one accounting period covering a term extending beyond that period.

### (o) Property, Plant and Equipment Acquisitions

All items of property, plant and equipment with a cost, or other value, equal to or greater than \$10 000 are recognised in the year of acquisition and depreciated as outlined in Note 2(k). Items of property, plant and equipment below the \$10 000 threshold are expensed in the year of acquisition.

The construction cost of property, plant and equipment includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

### Complex Assets

Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

### Subsequent Additional Costs

Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Department in future years. Where these costs represent separate components of a complex asset they are accounted for as

separate assets and are separately depreciated over their expected useful lives.

### **Construction (Work in Progress)**

As part of the financial management framework, the Department of Infrastructure is responsible for managing general government capital works projects on a whole of government basis. Therefore appropriation for the Department's capital works is provided directly to the Department of Infrastructure and the cost of construction work in progress is recognised as an asset of that department. Once completed, capital works assets are transferred to this department.

### **(p) Revaluations and Impairment**

#### **Revaluation of Assets**

Subsequent to initial recognition, assets belonging to the following classes of non-current assets are revalued with sufficient regularity to ensure that the carrying amount of these assets does not differ materially from their fair value at reporting date:

- land;
- buildings; and
- infrastructure assets.

Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arms-length transaction.

Plant and equipment are stated at historical cost less depreciation, which is deemed to equate to fair value.

#### **Impairment of Assets**

An asset is said to be impaired when the asset's carrying amount exceeds its recoverable amount.

Non-current physical and intangible Department assets are assessed for indicators of impairment on an annual basis. If an

indicator of impairment exists, the Department determines the asset's recoverable amount. The asset's recoverable amount is determined as the higher of the asset's depreciated replacement cost and fair value less costs to sell. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Impairment losses are recognised in the Comprehensive Operating Statement unless the asset is carried at a revalued amount. Where the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation reserve for that class of asset to the extent that an available balance exists in the asset revaluation reserve.

In certain situations, an impairment loss may subsequently be reversed. Where an impairment loss is subsequently reversed, the carrying amount of the asset is increased to the revised estimate of its recoverable amount. A reversal of an impairment loss is recognised in the Comprehensive Operating Statement as income, unless the asset is carried at a revalued amount, in which case the impairment reversal results in an increase in the asset revaluation reserve. Note 15 provides additional information in relation to the asset revaluation reserve.

### **(q) Leased Assets**

Leases under which the Department assumes substantially all the risks and rewards of ownership of an asset are classified as finance leases. Other leases are classified as operating leases.

#### **Finance Leases**

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recognised at the inception of the lease.

Lease payments are allocated between the



principal component of the lease liability and the interest expense.

### **Operating Leases**

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property. Lease incentives under an operating lease of a building or office space is recognised as an integral part of the consideration for the use of the leased asset. Lease incentives are to be recognised as a deduction of the lease expenses over the term of the lease.

### **(r) Payables**

Liabilities for accounts payable and other amounts payable are carried at cost, which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the Department. Accounts payable are normally settled within 30 days.

### **(s) Employee Benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and sick leave when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities recognised in respect of employee benefits that are expected to be settled wholly within twelve months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

Liabilities recognised in respect of employee benefits that are not expected to be settled within twelve months are measured as the present value of the estimated future cash

outflows calculated using the appropriate government bond rate and taking into consideration expected future salary and wage levels, experience of employee departures and periods of service.

All recreation leave liabilities are classified as current liabilities as the Department does not have an unconditional right to defer settlement for at least twelve months after the reporting period.

No provision is made for sick leave, which is non vesting, as the anticipated pattern of future sick leave to be taken is less than the entitlement accruing in each reporting period.

Employee benefit expenses are recognised on a net basis in respect of the following categories:

- wages and salaries, non-monetary benefits, recreation leave, sick leave and other leave entitlements; and
- other types of employee benefits.

As part of the financial management framework, the Central Holding Authority assumes the long service leave liabilities of government agencies, including the Department, and as such no long service leave liability is recognised in the Department's financial statements.

### **(t) Superannuation**

Employees' superannuation entitlements are provided through the:

- Northern Territory Government and Public Authorities Superannuation Scheme (NTGPASS);
- Commonwealth Superannuation Scheme (CSS); or
- non-government employee nominated schemes for those employees commencing on or after 10 August 1999.

The Department makes superannuation contributions on behalf of its employees to the Central Holding Authority or non-government employee nominated schemes. Superannuation liabilities related to government superannuation schemes are held by the Central Holding Authority and as such are not recognised in Department's financial statements.

### **(u) Contributions by and Distributions to Government**

The Department may receive contributions from government where the government is acting as owner of the Department. Conversely, the Department may make distributions to government. In accordance with the Financial Management Act and Treasurer's Directions, certain types of contributions and distributions, including those relating to administrative restructures, have been designated as contributions by, and distributions to, government. These designated contributions and distributions are treated by the Department as adjustments to equity.

The Statement of Changes in Equity provide additional information in relation to contributions by, and distributions to, government.

### **(v) Commitments**

Disclosures in relation to capital and other commitments, including lease commitments are shown at Note 18.

Commitments are those contracted as at 30 June 2016 where the amount of the future commitment can be reliably measured.

### **(w) Financial Instruments**

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

Financial assets and liabilities are recognised on the Balance Sheet when the entity becomes a party to the contractual provisions of the financial instrument. The entity's financial instruments include cash and deposits; receivables; payables; advances received; and deposits held.

Due to the nature of operating activities, certain financial assets and financial liabilities arise under statutory obligations rather than a contract. Such financial assets and liabilities do not meet the definition of financial instruments as per AASB 132 Financial Instruments Presentation. These include statutory receivables arising from taxes including GST and penalties.

Exposure to interest rate risk, foreign exchange risk, credit risk, price risk and liquidity risk arise in the normal course of activities. The entity's investments, loans and placements, and borrowings are predominantly managed through the NTTC adopting strategies to minimise the risk.

#### Classification of Financial Instruments

AASB 7 Financial Instruments: Disclosures requires financial instruments to be classified and disclosed within specific categories depending on their nature and purpose.

Financial assets are classified into the following categories:

- financial assets at fair value through profit or loss;
- held-to-maturity investments;
- loans and receivables; and
- available-for-sale financial assets.

Financial liabilities are classified into the following categories:

- financial liabilities at fair value through profit or loss (FVTPL); and
- financial liabilities at amortised cost.



### ***Financial Assets or Financial Liabilities at Fair Value through Profit or Loss***

Financial instruments are classified as at FVTPL when the instrument is either held for trading or is designated as at FVTPL.

An instrument is classified as held for trading if it is:

- acquired or incurred principally for the purpose of selling or repurchasing it in the near term with an intention of making a profit; or
- part of a portfolio of identified financial instruments that are managed together and for which there is evidence of a recent actual pattern of short-term profit-taking; or
- a derivative that is not a financial guarantee contract or a designated and effective hedging instrument.

A financial instrument may be designated as at FVTPL upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the instrument forms part of a group of financial instruments, which is managed and its performance is evaluated on a fair value basis, in accordance with a documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 Financial Instruments: Recognition and Measurement permits the contract to be designated as at FVTPL.

- financial liabilities at fair value through profit or loss include deposits held excluding statutory deposits, accounts payable and accrued expenses and financial assets at fair value through profit or loss include short-term securities and bonds.

### ***Loans and Receivables***

For details refer to Note 2(m), but exclude statutory receivables.

### ***Financial Liabilities at Amortised Cost***

Financial instrument liabilities measured at amortised cost include all advances received, finance lease liabilities and borrowings. Amortised cost is calculated using the effective interest method.

Note 17 provides additional information on financial instruments.

### **(x) Fair Value Measurement**

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use. The highest and best use takes into account the use of the asset that is physically possible, legally permissible and financially feasible.

When measuring fair value, the valuation techniques used maximise the use of relevant observable inputs and minimise the use of unobservable inputs. Unobservable inputs are used to the extent that sufficient relevant and reliable observable inputs are not available for similar assets/liabilities.

Observable inputs are publicly available data that are relevant to the characteristics of the assets/liabilities being valued. Observable inputs used by the agency include, but are not limited to, published sales data for land and general office buildings.

Unobservable inputs are data, assumptions and judgments that are not available publicly, but are relevant to the characteristics of the assets/liabilities being valued. Such inputs include internal agency adjustments to observable data to take account of particular and potentially unique characteristics/ functionality of assets/liabilities and assessments of physical condition and remaining useful life.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the following fair value hierarchy based on the inputs used:

- Level 1 – inputs are quoted prices in active markets for identical assets or liabilities.
- Level 2 – inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 – inputs are unobservable.



### 3. OPERATING STATEMENT BY OUTPUT

	NTIS		SPORT & RECREATION	
	2016	2015	2016	2015
	\$'000	\$'000	\$'000	\$'000
<b>INCOME</b>				
Grants and subsidies revenue				
Current	-	-	-	1 817
Appropriation				
Output	2 552	2 344	20 156	18 406
Sales of goods and services	180	226	3	-
Goods and services received free of charge <sup>(1)</sup>	242	360	395	249
Other Income	30	1	262	66
<b>TOTAL INCOME</b>	<b>3 004</b>	<b>2 931</b>	<b>20 816</b>	<b>20 538</b>
<b>EXPENSES</b>				
Employee expenses	1 576	1 675	1 898	1 410
Administrative Expenses				
Purchases of goods and services	1 116	754	816	641
Repairs and maintenance	-	-	-	-
Depreciation and amortisation	1	-	-	-
Other administrative expenses <sup>(1)</sup>	242	361	395	250
Grants and subsidies expenses				
Current	107	50	15 251	14 043
Capital	-	-	957	1 752
<b>TOTAL EXPENSES</b>	<b>3 042</b>	<b>2 840</b>	<b>19 317</b>	<b>18 096</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(38)</b>	<b>91</b>	<b>1 499</b>	<b>2 442</b>

VENUES & EVENTS		CORPORATE & GOVERNANCE		SHARED SERVICES RECEIVED		TOTAL	
2016	2015	2016	2015	2016	2015	2016	2015
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
240	170	-	-	-	-	240	1 987
44 708	19 530	786	1 267	1 233	1 136	69 435	42 683
712	686	-	-	-	-	895	912
338	287	81	136	-	-	1 056	1 032
83	110	-	1	-	-	375	178
<b>46 081</b>	<b>20 783</b>	<b>867</b>	<b>1 404</b>	<b>1 233</b>	<b>1 136</b>	<b>72 001</b>	<b>46 792</b>
1 756	1 742	638	883	-	-	5 868	5 710
7 433	7 214	143	288	1 197	1 146	10 705	10 043
3 052	2 002	-	-	-	-	3 052	2 002
6 005	4 663	-	-	-	-	6 006	4 663
411	283	81	136	-	-	1 129	1 030
2 860	3 511	18	18	-	-	18 236	17 622
28 645	7 301	-	-	-	-	29 602	9 053
<b>50 162</b>	<b>26 716</b>	<b>880</b>	<b>1 325</b>	<b>1 197</b>	<b>1 146</b>	<b>74 598</b>	<b>50 123</b>
<b>(4 081)</b>	<b>(5 933)</b>	<b>(13)</b>	<b>79</b>	<b>36</b>	<b>(10)</b>	<b>(2 597)</b>	<b>(3 331)</b>

#### 4. GOODS AND SERVICES RECEIVED FREE OF CHARGE

	2016	2015
	\$'000	\$'000
Corporate and information services	1 056	1 032

#### 5. PURCHASES OF GOODS AND SERVICES

The net (deficit) has been arrived at after charging the following expenses:

	2016	2015
	\$'000	\$'000
<b>Goods and services expenses:</b>		
Consultants <sup>(1)</sup>	527	84
Advertising <sup>(2)</sup>	635	443
Marketing and promotion <sup>(3)</sup>	519	628
Document production	100	59
Legal expenses <sup>(4)</sup>	52	-
Recruitment <sup>(5)</sup>	47	27
Training and study	130	57
Official duty fares	122	103
Travelling allowance	49	55

(1) Includes marketing, promotion and IT consultants.

(2) Does not include recruitment advertising.

(3) Excludes advertising for marketing and promotion and marketing and promotion consultants' expenses, which are incorporated in the consultants' category.

(4) Includes legal fees, claim and settlement costs.

(5) Includes recruitment related advertising costs.

#### 6. CASH AND DEPOSITS

	2016	2015
	\$'000	\$'000
Cash on hand	1	2
Cash at bank	4 257	2 778
<b>Total Cash and Deposits</b>	<b>4 258</b>	<b>2 780</b>

## 7. RECEIVABLES

	2016	2015
	\$'000	\$'000
<b>Current</b>		
Accounts receivable	222	71
Less: Allowance for impairment losses	(83)	(10)
	<b>139</b>	<b>61</b>
GST receivables	3 101	1 082
Other receivables	-	57
<b>Total Receivables</b>	<b>3 240</b>	<b>1 200</b>



The Emergency Services and Military category starts the Mitchell Street Mile in September 2015.

## 8. PROPERTY, PLANT AND EQUIPMENT

	2016		2015	
	\$'000		\$'000	
<b>Land</b>				
At Fair Value	36 500		36 500	
<b>Buildings</b>				
At Fair Value	133 783		133 050	
Less: Accumulated Depreciation	(56 854)		(54 267)	
	<b>76 929</b>		<b>78 783</b>	
<b>Infrastructure</b>				
At Fair Value	89 380		84 207	
Less: Accumulated Depreciation	(35 053)		(31 661)	
	<b>54 327</b>		<b>52 546</b>	
<b>Plant and Equipment</b>				
At Cost	336		366	
Less: Accumulated Depreciation	(261)		(236)	
	<b>75</b>		<b>130</b>	
<b>Computer Hardware</b>				
At Cost	5		5	
Less: Accumulated Depreciation	(5)		(5)	
	<b>-</b>		<b>-</b>	
<b>Total Property, Plant and Equipment</b>	<b>167 831</b>		<b>167 959</b>	

## Property, Plant and Equipment Valuations

An independent valuation of land, buildings and infrastructure assets was undertaken by Colliers International as at 30 June 2015. Refer to Note 10: Fair Value Measurement of Non-Financial Assets for additional disclosures.

## Impairment of Property, Plant and Equipment

Department property, plant and equipment assets were assessed for impairment as at 30 June 2016. No impairment adjustments were required as a result of this review.

## Property, Plant and Equipment Reconciliations

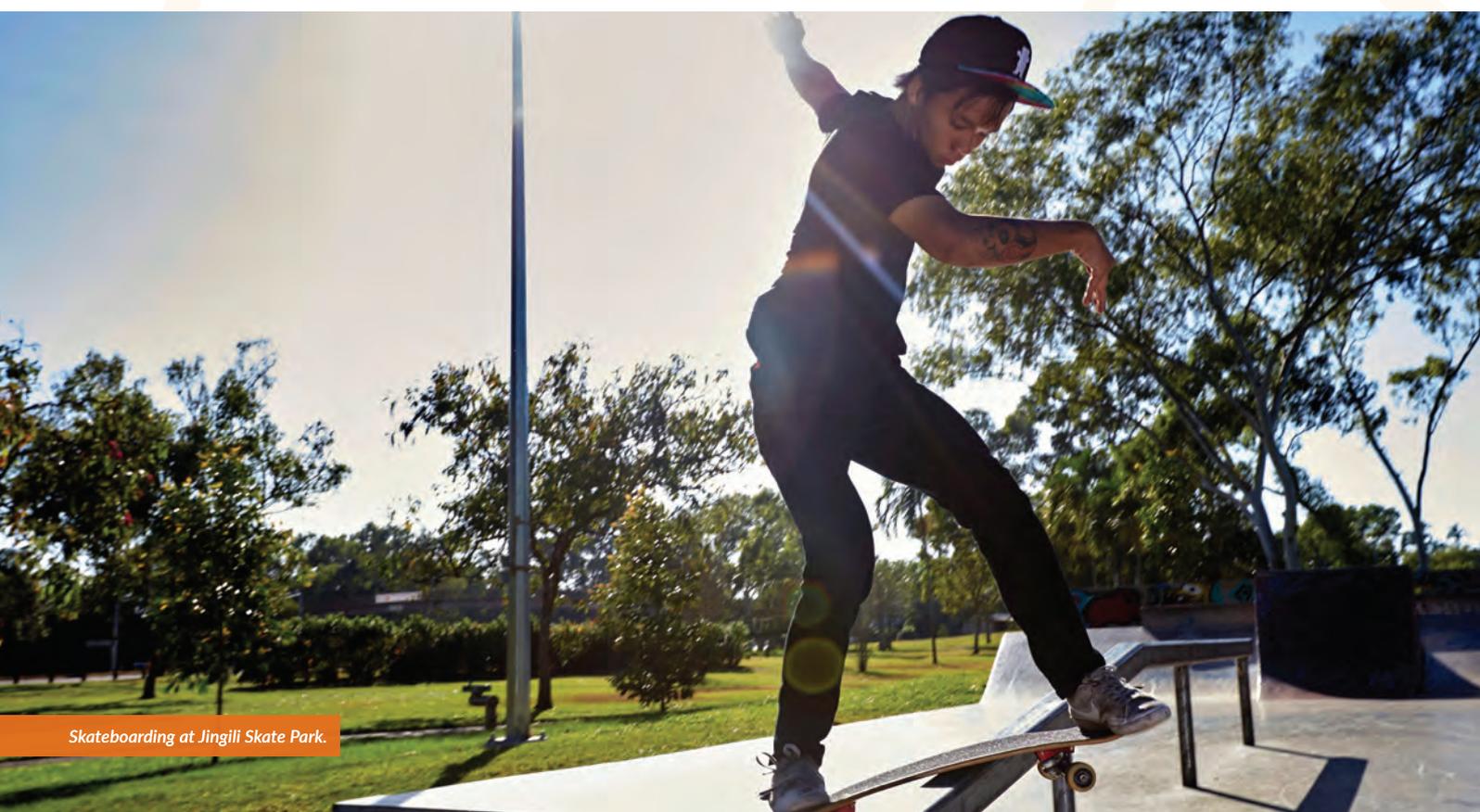
A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2015-16 and 2014-15 is set out below:

	Land	Buildings	Infrastructure	Plant & Equipment	Computer Hardware	Total
<b>2015 - 16</b>	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Carrying Amount as at 1 July</b>	<b>36 500</b>	<b>78 783</b>	<b>52 546</b>	<b>130</b>	<b>-</b>	<b>167 959</b>
Additions	-	-	-	-	-	-
Additions/(Disposals) from asset transfers	-	733	5 173	(30)	-	5 876
Revaluation increments	-	-	-	-	-	-
Depreciation and amortisation	-	(2 587)	(3 392)	(25)	-	(6 004)
<b>Carrying Amount as at 30 June</b>	<b>36 500</b>	<b>76 929</b>	<b>54 327</b>	<b>75</b>	<b>-</b>	<b>167 831</b>

	Land	Buildings	Infrastructure	Plant & Equipment	Computer Hardware	Total
<b>2014 - 15</b>	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Carrying Amount as at 1 July</b>	<b>18 617</b>	<b>132 991</b>	<b>43</b>	<b>93</b>	<b>-</b>	<b>151 744</b>
Additions	-	11	-	49	-	60
Additions/(Disposals) from asset transfers	550	(49 964)	51 846	8	-	2 440
Revaluation increments	17 333	328	717	-	-	18 378
Depreciation and amortisation	-	(4 583)	(60)	(20)	-	(4 663)
<b>Carrying Amount as at 30 June</b>	<b>36 500</b>	<b>78 783</b>	<b>52 546</b>	<b>130</b>	<b>-</b>	<b>167 959</b>

## 9. INTANGIBLES

	2016	2015
	\$'000	\$'000
<b>Carrying Amounts</b>		
Intangibles with a Finite Useful Life		
Intangibles – Computer Software		
At Cost	725	695
Less: Accumulated Amortisation	(697)	(695)
<b>Written Down Value – 30 June</b>	<b>28</b>	<b>-</b>
<b>Impairment of Intangibles</b>		
Department intangible assets were assessed for impairment as at 30 June 2016. No impairment adjustments were required as a result of this review.		
<b>Reconciliation of Movements</b>		
Intangibles with a Finite Useful Life		
Carrying amount at 1 July	-	-
Intangibles asset transfer	30	-
Depreciation and Amortisation	(2)	-
<b>Carrying Amount as at 30 June</b>	<b>28</b>	<b>-</b>



Skateboarding at Jingili Skate Park.

## 10. FAIR VALUE MEASUREMENT OF NON-FINANCIAL ASSETS

### (a) Fair Value Hierarchy

Fair values of non-financial assets categorised by level of inputs used to compute fair value are:

	Level 1	Level 2	Level 3	Total Fair Value
2015 - 16	\$'000	\$'000	\$'000	\$'000
<b>Asset Classes</b>				
Land (Note 8)	-	36 500	-	36 500
Buildings (Note 8)	-	-	76 929	76 929
Infrastructure (Note 8)	-	-	54 327	54 327
Plant and Equipment (Note 8)	-	-	75	75
Computer Hardware (Note 8)	-	-	-	-
Intangibles (Note 9)	-	-	28	28
<b>Total</b>	<b>-</b>	<b>36 500</b>	<b>131 359</b>	<b>167 859</b>

There were no transfers between Level 1 and Levels 2 or 3 during 2015-16.

	Level 1	Level 2	Level 3	Total Fair Value
2014 - 15	\$'000	\$'000	\$'000	\$'000
<b>Asset Classes</b>				
Land (Note 8)	-	36 500	-	36 500
Buildings (Note 8)	-	-	78 783	78 783
Infrastructure (Note 8)	-	-	52 546	52 546
Plant and Equipment (Note 8)	-	-	130	130
Computer Hardware (Note 8)	-	-	-	-
Intangibles (Note 9)	-	-	-	-
<b>Total</b>	<b>-</b>	<b>36 500</b>	<b>131 459</b>	<b>167 959</b>

Land was transferred from Level 3 to Level 2 during 2014-15 as a result of the revaluation as shown in table (c) (i) below.

## (b) Valuation Techniques and Inputs

Valuation techniques used to measure fair value are:

	LEVEL 2 TECHNIQUES	LEVEL 3 TECHNIQUES
<b>Asset Classes</b>		
Land	Market	-
Buildings	-	Cost
Infrastructure	-	Cost
Plant and Equipment	-	Cost
Computer Hardware	-	Cost
Intangibles	-	Cost

There were no changes in valuation techniques from 2014-15 to 2015-16.

The Department's land, buildings and infrastructure assets are revalued at least once every five years.

The Department's land, building and infrastructure are stated at their revalued amounts, being the fair value at the date of revaluation, less any subsequent accumulated depreciation and subsequent accumulated impairment losses, including any additions or modifications. The latest revaluation of these assets was performed by the Colliers International as at 30 June 2015.

Level 2 fair values of land were determined based on market evidence of sales price per square metre of comparable land.

Level 3 fair values of buildings and infrastructure were determined by computing their depreciated replacement costs because an active market does not exist for such assets due to their unique nature and potential inherent restrictions upon use. The depreciated replacement cost was based on a combination of internal records of the historical cost of the assets, adjusted for contemporary pricing and construction approaches, the remaining useful life of the assets, and current condition of the assets.

(c) Additional information for Level 3 Fair Value Measurements

(i) Reconciliation of Recurring Level 3 Fair Value Measurements

	Land	Buildings	Infrastructure	Plant & Equipment	Computer Hardware	Intangibles
<b>2015 - 16</b>	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Fair value as at 1 July 2015	-	78 783	52 546	130	-	-
Additions	-	-	-	-	-	-
Additions/(Disposals) from asset transfers	-	733	5 173	(30)	-	30
Transfers to Level 2	-	-	-	-	-	-
Depreciation and amortisation	-	(2 587)	(3 392)	(25)	-	(2)
Gains recognised in other comprehensive income	-	-	-	-	-	-
<b>Fair value as at 30 June 2016</b>	<b>-</b>	<b>76 929</b>	<b>54 327</b>	<b>75</b>	<b>-</b>	<b>28</b>

	Land	Buildings	Infrastructure	Plant & Equipment	Computer Hardware	Intangibles
<b>2014 - 15</b>	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Fair value as at 1 July 2014	18 617	132 991	43	93	-	-
Additions	-	11	-	49	-	-
Additions/(Disposals) from asset transfers	-	(49 964)	51 846	8	-	-
Transfers to Level 2	(18 617)	-	-	-	-	-
Depreciation and amortisation	-	(4 583)	(60)	(20)	-	-
Gains recognised in other comprehensive income	-	328	717	-	-	-
<b>Fair value as at 30 June 2015</b>	<b>-</b>	<b>78 783</b>	<b>52 546</b>	<b>130</b>	<b>-</b>	<b>-</b>

(ii) Sensitivity analysis

Unobservable inputs used in computing the fair value of land, buildings and infrastructure include the historical cost and the consumed economic benefit for each asset. Given the large number of assets, it is not practical to compute a relevant summary measure for the unobservable inputs. In respect of sensitivity of fair value to changes in input value, a higher historical cost results in a higher fair value and greater consumption of economic benefit lowers fair value.

## 11. DEPOSITS HELD

	2016		2015	
	\$'000		\$'000	
<b>Current</b>				
Deposits held – sporting associations	100		-	
<b>Total Deposits Held</b>	<b>100</b>		<b>-</b>	

## 12. PAYABLES

	2016		2015	
	\$'000		\$'000	
<b>Accounts payable</b>	252		533	
Accrued expenses	254		285	
<b>Total Payables</b>	<b>506</b>		<b>818</b>	

## 13. PROVISIONS

	2016		2015	
	\$'000		\$'000	
<b>Current</b>				
Employee benefits				
Recreation leave	703		698	
Leave loading	84		73	
Other employee benefits	2		9	
Other current provisions				
Other provisions (fringe benefits, payroll tax and superannuation)	111		126	
<b>Total Provisions</b>	<b>900</b>		<b>906</b>	
<b>Balance as at 1 July</b>	<b>906</b>		<b>739</b>	
Additional provisions recognised	677		763	
Reductions arising from payments	(683)		(596)	
<b>Balance as at 30 June</b>	<b>900</b>		<b>906</b>	

The Department employed 62 employees as at 30 June 2016 (54 employees as at 30 June 2015).

## 14. OTHER LIABILITIES

	2016		2015	
	\$'000		\$'000	
<b>Current</b>				
Unearned revenue		63		1
<b>Total Other Liabilities</b>		<b>63</b>		<b>1</b>

## 15. RESERVES

### Asset Revaluation Reserve

The asset revaluation reserve includes the net revaluation increments and decrements arising from the revaluation of non-current assets. Impairment adjustments may also be recognised in the Asset Revaluation Reserve.

	2016		2015	
	\$'000		\$'000	
<b>Balance as at 1 July</b>		<b>40 318</b>		<b>21 940</b>
Increment – land		-		17 333
Increment – buildings		-		328
Increment – infrastructure		-		717
<b>Balance as at 30 June</b>		<b>40 318</b>		<b>40 318</b>



Children participating in soccer training at Fannie Bay Oval.

## 16. NOTES TO THE CASHFLOW STATEMENT

### Reconciliation of Cash

The total of Department cash and deposits of \$4.3 million recorded in the Balance Sheet is consistent with that recorded as 'cash' in the Cash Flow Statement.

Reconciliation of Net (Deficit) to Net Cash from Operating Activities	2016	2015
	\$'000	\$'000
<b>Net (Deficit)</b>	<b>(2 597)</b>	<b>(3 331)</b>
Non-Cash Items:		
Depreciation and amortisation	6 006	4 663
Repairs and maintenance non cash	63	18
Changes in assets and liabilities:		
(Increase) in receivables	(2 040)	(628)
Decrease/(increase) in prepayments	202	(225)
(Decrease)/increase in payables	(312)	467
Increase in provision for employee benefits	9	146
(Decrease)/increase in other provisions	(15)	21
Increase/(decrease) in other liabilities	62	(79)
<b>Net Cash From Operating Activities</b>	<b>1 378</b>	<b>1 052</b>

## 17. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments held by the Department include cash and deposits, receivables, payables and deposits held. The Department has limited exposure to financial risks as discussed below.

### (a) Categorisation of Financial Instruments

The carrying amounts of the agency's financial assets and liabilities by category are disclosed in the table on the next page.

2015-16 Categorisation of Financial Instruments	Designated at Fair Value Through Profit or Loss	Financial Assets – Loans and Receivables	Total
	\$'000	\$'000	\$'000
Cash and deposits	4 258	-	4 258
Receivables <sup>(1)</sup>	-	139	139
<b>Total Financial Assets</b>	<b>4 258</b>	<b>139</b>	<b>4 397</b>
Deposits held	100	-	100
Payables	487	-	487
<b>Total Financial Liabilities</b>	<b>587</b>	<b>-</b>	<b>587</b>

(1) The amount of receivables excludes amounts recoverable from the ATO (statutory receivables).

2014-15 Categorisation of Financial Instruments	Designated at Fair Value Through Profit or Loss	Financial Assets – Loans and Receivables	Total
	\$'000	\$'000	\$'000
Cash and deposits	2 780	-	2 780
Receivables <sup>(1)</sup>	-	118	118
<b>Total Financial Assets</b>	<b>2 780</b>	<b>118</b>	<b>2 898</b>
Payables	662	-	662
<b>Total Financial Liabilities</b>	<b>662</b>	<b>-</b>	<b>662</b>

(1) The amount of receivables excludes amounts recoverable from the ATO (statutory receivables).

## (b) Credit Risk

The Department has limited credit risk exposure (risk of default). In respect of any dealings with organisations external to government, the Department has adopted a policy of only dealing with credit worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the Department's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

## Receivables

Receivable balances are monitored on an ongoing basis to ensure that exposure to bad debts is not significant. A reconciliation and aging analysis of receivables is presented below.

	2016	2015
	\$'000	\$'000
<b>Internal Receivables</b>		
<b>Aging of Receivables</b>		
Not overdue	-	3
Overdue for less than 30 days	-	-
Overdue for 30 to 60 days	-	-
Overdue for more than 60 days	-	-
<b>Total Gross Receivables</b>	<b>-</b>	<b>3</b>
<b>Reconciliation of the Allowance for Impairment Losses</b>		
Allowance for impairment losses at the beginning of the reporting period	-	-
Increase/(Decrease) in allowance recognised in profit or loss	-	-
<b>Allowance for Impairment Losses at the End of the Reporting Period</b>	<b>-</b>	<b>-</b>

	2016	2015
	\$'000	\$'000
<b>External Receivables</b>		
<b>Aging of Receivables</b>		
Not overdue	95	98
Overdue for less than 30 days	44	13
Overdue for 30 to 60 days	-	4
Overdue for more than 60 days	83	10
<b>Total Gross Receivables</b>	<b>222</b>	<b>125</b>
<b>Reconciliation of the Allowance for Impairment Losses</b>		
Allowance for impairment losses at the beginning of the reporting period	10	13
Increase/(Decrease) in allowance recognised in profit or loss	73	(3)
<b>Allowance for Impairment Losses at the End of the Reporting Period</b>	<b>83</b>	<b>10</b>

### (c) Liquidity Risk

Liquidity risk is the risk that the entity will not be able to meet its financial obligations as they fall due. The Department's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

The Department's liquidity risk includes credit cards which are managed with tight controls and low limits. Credit card use and limits are reviewed regularly.

The following tables detail the Department's remaining contractual maturity for its financial assets and liabilities.

	<b>Non Interest Bearing</b>	<b>Carrying Amount</b>
	\$'000	\$'000
<b>2015 -16 Maturity analysis for financial assets and liabilities</b>		
Cash and deposits	4 258	4 258
Receivables	139	139
<b>Total Financial Assets</b>	<b>4 397</b>	<b>4 397</b>
<b>Liabilities</b>		
Deposits held	100	100
Payables	487	487
<b>Total Financial Liabilities</b>	<b>587</b>	<b>587</b>

	<b>Non Interest Bearing</b>	<b>Carrying Amount</b>
	\$'000	\$'000
<b>2014 -15 Maturity analysis for financial assets and liabilities</b>		
Cash and deposits	2 780	2 780
Receivables	118	118
<b>Total Financial Assets</b>	<b>2 898</b>	<b>2 898</b>
<b>Liabilities</b>		
Deposits held	-	-
Payables	662	662
<b>Total Financial Liabilities</b>	<b>662</b>	<b>662</b>

#### (d) Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in market prices. It comprises interest rate risk, price risk and currency risk. The primary market risk that the Department is exposed to is interest rate risk.

##### (i) Interest Rate Risk

The Department has limited exposure to interest rate risk as all financial assets and financial liabilities, are non-interest bearing.

##### (ii) Price Risk

The Department is not exposed to price risk as the Department does not hold units in unit trusts.

##### (iii) Currency Risk

The Department is not exposed to currency risk as the Department does not hold borrowings denominated in foreign currencies or transactional currency exposures arising from purchases in a foreign currency.

##### (e) Net Fair Value

The carrying amount of financial assets and financial liabilities recorded in the financial statements approximates to their respective net fair values. Where differences exist, these are not material.

## 18. COMMITMENTS

	2016		2015	
	\$'000		\$'000	
<b>(a) Other Expenditure Commitments</b>	<b>Internal</b>	<b>External</b>	<b>Internal</b>	<b>External</b>
Other non-cancellable expenditure commitments not recognised as liabilities are payable as follows:				
Within one year	-	8 902	-	14 380
Later than one year and not later than five years	-	1 502	-	2 637
	-	<b>10 404</b>	-	<b>17 017</b>
<b>(b) Operating Lease Commitments</b>				
The Department leases property under non-cancellable operating leases expiring from 1 to 5 years. Leases generally provide the Department with a right of renewal at which time all lease terms are renegotiated. The Department also leases items of plant and equipment under non-cancellable operating leases. Future operating lease commitments not recognised as liabilities are payable as follows:				
Within one year	-	81	-	99
Later than one year and not later than five years	-	52	-	93
	-	<b>133</b>	-	<b>192</b>

## 19. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

### (a) Contingent liabilities

The Department had no contingent liabilities as at 30 June 2016 or 30 June 2015.

### (b) Contingent assets

The Department had no contingent assets as at 30 June 2016 or 30 June 2015.

## 20. EVENTS SUBSEQUENT TO BALANCE SHEET DATE

No events have arisen between the end of the financial year and the date of this report that require adjustment to, or disclosure in these financial statements.

## 21. WRITE-OFFS, POSTPONEMENT, WAIVERS GIFTS AND EX GRATIA PAYMENTS

	DEPARTMENT/GROUP		DEPARTMENT/GROUP	
	2016	NO. OF TRANS	2015	NO. OF TRANS
	\$'000		\$'000	
Gifts Under the Financial Management Act	-	1	-	-

	TERRITORY ITEMS		TERRITORY ITEMS	
	2016	NO. OF TRANS	2015	NO. OF TRANS
	\$'000		\$'000	
Gifts Under the Financial Management Act	-	-	-	-



Jed Cruickshank and Fin Niemeier sailing a 29er dinghy in a Yachting NT event in 2016. (Source: Yachting NT)

## 22. BUDGETARY INFORMATION

COMPREHENSIVE INCOME STATEMENT	2015-16	2015-16	VARIANCE	NOTE
	ACTUAL	ORIGINAL BUDGET		
	\$'000	\$'000	\$'000	
<b>INCOME</b>				
Grants and subsidies revenue				
Current	240	170	70	
Appropriation				
Output	69 435	46 604	22 831	1
Sales of goods and services	895	518	377	
Goods and services received free of charge	1 056	1 002	54	
Other Income	375	25	350	
<b>TOTAL INCOME</b>	<b>72 001</b>	<b>48 319</b>	<b>23 682</b>	
<b>EXPENSES</b>				
Employee expenses	5 868	6 227	(359)	
Administrative expenses				
Purchases of goods and services	10 705	9 482	1 223	2
Repairs and maintenance	3 052	2 974	78	
Depreciation and amortisation	6 006	4 933	1 073	3
Other administrative expenses <sup>(1)</sup>	1 129	1 002	127	
Grants and subsidies expenses				
Current	18 236	18 157	79	
Capital	29 602	10 477	19 125	4
<b>TOTAL EXPENSES</b>	<b>74 598</b>	<b>53 252</b>	<b>21 346</b>	
<b>NET (DEFICIT)</b>	<b>(2 597)</b>	<b>(4 933)</b>	<b>2 336</b>	
<b>Other Comprehensive Income</b>				
Change in asset revaluation reserve	-	-	-	
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>COMPREHENSIVE RESULT</b>	<b>(2 597)</b>	<b>(4 933)</b>	<b>2 336</b>	

### Notes

The following note descriptions relate to variances greater than \$0.5 million.

1. The increase in output appropriation is due to additional funding for one-off capital grants received since the publication of the 2015-16 budget papers.
2. The increase in purchases of goods and services is due to funding for the development of two master plans originally funded as Capital Works, and costs transferred between expenditure categories.
3. The increase in depreciation and amortisation is a result of completed assets being transferred in during the year.
4. The increase in capital grants and subsidies is due to additional funding for one-off capital grants received since the publication of the 2015-16 budget papers.

<b>BALANCE SHEET</b>	<b>2015-16 ACTUAL</b>	<b>2015-16 ORIGINAL BUDGET</b>	<b>VARIANCE</b>	<b>NOTE</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash and deposits	4 258	1 590	2 668	1
Receivables	3 240	571	2 669	2
Prepayments	46	23	23	
<b>Total Current Assets</b>	<b>7 544</b>	<b>2 184</b>	<b>5 360</b>	
<b>Non-Current Assets</b>				
Property, plant and equipment	167 831	147 883	19 948	3
Intangible assets	28	-	28	
<b>Total Non-Current Assets</b>	<b>167 859</b>	<b>147 883</b>	<b>19 976</b>	
<b>TOTAL ASSETS</b>	<b>175 403</b>	<b>150 067</b>	<b>25 336</b>	
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Deposits held	100	-	100	
Payables	506	350	156	
Provisions	900	738	162	
Other liabilities	63	80	(17)	
<b>Total Current Liabilities</b>	<b>1 569</b>	<b>1 168</b>	<b>401</b>	
<b>TOTAL LIABILITIES</b>	<b>1 569</b>	<b>1 168</b>	<b>401</b>	
<b>NET ASSETS</b>	<b>173 834</b>	<b>148 899</b>	<b>24 935</b>	
<b>EQUITY</b>				
Capital	145 939	143 530	2 409	4
Reserves	40 318	21 940	18 378	3
Accumulated funds	(12 423)	(16 571)	4 148	5
<b>TOTAL EQUITY</b>	<b>173 834</b>	<b>148 899</b>	<b>24 935</b>	

#### Notes

The following note descriptions relate to variances greater than \$0.5 million.

1. The increase mainly relates to funding for specific one off grants that were not able to be finalised during 2015-16 and will be paid in 2016-17.
2. The increase is due to the GST refund due July 2016.
3. The increase relates to the revaluation increment recorded following the revaluation of land, buildings and infrastructure in June 2015.
4. The increase in capital is due to the transfer of completed assets.
5. The increase in accumulated funds is due to an improved operating result in 2014-15 and 2015-16.

<b>CASH FLOW STATEMENT</b>	<b>2015-16 ACTUAL</b>	<b>2015-16 ORIGINAL BUDGET</b>	<b>VARIANCE</b>	<b>NOTE</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>OPERATING RECEIPTS</b>				
Grants and subsidies received				
Current	240	170	70	
Appropriation				
Output	69 435	46 604	22 831	1
Receipts from sales of goods and services	4 846	543	4 303	2
<b>Total Operating Receipts</b>	<b>74 521</b>	<b>47 317</b>	<b>27 204</b>	
<b>OPERATING PAYMENTS</b>				
Payments to employees	(6 011)	(6 227)	216	
Payments for goods and services	(19 294)	(12 456)	(6 838)	3
Grants and subsidies paid				
Current	(18 236)	(18 157)	(79)	
Capital	(29 602)	(10 477)	(19 125)	4
<b>Total Operating Payments</b>	<b>(73 143)</b>	<b>(47 317)</b>	<b>(25 826)</b>	
<b>Net Cash From Operating Activities</b>	<b>1 378</b>	<b>-</b>	<b>1 378</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Investing Payments</b>				
Purchase of assets	-	-	-	
<b>Total Investing Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Cash (Used In) Investing Activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Financing Receipts</b>				
Deposits received	100	-	100	
<b>Total Financing Receipts</b>	<b>100</b>	<b>-</b>	<b>100</b>	
<b>Net Cash From Financing Activities</b>	<b>100</b>	<b>-</b>	<b>100</b>	
Net increase in cash held	1 478	-	1 478	
Cash at beginning of financial year	2 780	1 590	1 190	
<b>CASH AT END OF FINANCIAL YEAR</b>	<b>4 258</b>	<b>1 590</b>	<b>2 668</b>	

#### Notes

The following note descriptions relate to variances greater than \$0.5 million.

1. The increase in output appropriation is due to additional funding for one-off capital grants received since the publication of the 2015-16 budget papers.
2. The increase is primarily due to additional events revenue and GST receipts not included in the budget.
3. The increase is primarily due to GST payments during 2015-16 not included in the budget.
4. The increase in capital grants and subsidies is due to additional funding for one-off capital grants received since the publication of the 2015-16 budget papers.



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